



Contract for Use of Park and Registration for Recreational Consumption of Alcohol

The Village of Eagle offers to furnish use of the park, public pavilion, and kitchen

Date(s) Requested: _____ Event Start/End Time: _____

*Only one event per weekend will be scheduled, however more than one day may be booked for your event

Type of Event: _____ Number of People Attending: _____

Fees: \$100 Park Use Fee plus \$100 Deposit (refundable) - (Check made payable to Village of Eagle)

WILL ALCOHOL BE PRESENT?
YES or NO (circle one)
BROUGHT IN or SOLD (circle one)

Park Alcohol Consumption/Registration Rules:

- No glass beverage bottles may be brought into the park. Plastic/Aluminum only.
- Only persons aged 21 or over are allowed to register an event.
- No underage drinking is allowed in the park.
- No alcohol is permitted in the children's playground areas or the Nature Trail by the school.
- No bands are allowed without prior Village Board approval, and loud music is prohibited. If amplifiers are used, they should be facing away from the residential areas near the park.
- **The kitchen must be cleaned immediately following use.** This is important so that other scheduled events are able to operate. Refrigerators and freezers must be cleaned, tables washed off, and the shelter swept out. Park grounds must be picked up and trash deposited into the dumpster.
- When departing the shelter, be sure all lights are turned off and all doors are locked.
- Park closes at 11:00 p.m. on weekdays, and at 12 midnight for private parties on weekends.
- If you cancel within a month of a specified date, you may have to forfeit your deposit.

Park/restroom keys must be picked up by Friday at 1:00pm prior to the event, and returned the next working day after the event to the Village of Eagle Clerk's Office, 820 E. Main Street. Please contact the Clerk's Office to arrange a time that is convenient for pickup. If you do not pick up the key, you will not be able to have access to the facilities. This form must be submitted, together with your check for payment, and mailed to Village Clerk's Office, P.O. Box 295, Eagle, WI 53119, or hand delivered during normal business hours.

I, the below-listed Registrant, understand and agree to the rules of the use of the park facilities as noted above. I take responsibility for assuring that this event is incident-free and matches the parks profile of a community-wide park facility, and agree to the park rules and clean up procedures stated herein. If these rules are not adhered to, I understand that all or part of my deposit may be retained by the Village.

Contact/Responsible Person:

Printed Name of Registrant: _____ Signature: _____

Date of Birth: _____ Address: _____

Home Phone: (_____) _____ - _____

Cell Phone: (_____) _____ - _____ Email _____

Date of Application: _____

Office Use Only:	
Date Received: _____	Date Deposit Received: _____
Date Key Picked Up: _____	Key Color: _____ Date Faxed to Police Dept: _____
Date Key Returned: _____	Incident Report: none or see narrative attached