

VILLAGE OF EAGLE REGULAR BOARD MEETING MINUTES
Approved

Call to Order/Open Meeting Law requirements: R. Spurrell called the meeting to order at 7 pm on January 9, 2014. Open meeting law requirements were confirmed as being met.

Roll Call: K. Degenhardt, P. Jones, L. Neuburg, M. Rice, G. Scheff and R. Spurrell were all present. M. Schoessow, absent

Pledge of Allegiance: Pledge of Allegiance was led by Trustee Scheff

Announcement for possible closed session pursuant to WI State Statute 19.85(1)(c) for discussion regarding Village of Eagle Clerk, deputy clerk and part time help employment and compensation: R. Spurrell made an announcement for possible closed session.

Review/Approval of Minutes – (Regular-October 10, Regular-December 12, Special Board Meeting December 16 and December 23): October 10th minutes were approved after correction on page 5 regarding vote taken. Correction was a 5-2 vote with Spurrell & Degenhardt opposed. Motion made by Trustee Rice and seconded by Degenhardt. Motion carried 6-0.

Motion to approve minutes from December 12th meeting, with the correction of R. Rice to M. Rice noted, was made by Rice and seconded by Degenhardt. Motion carried 6-0.

Motion to approve minutes from Special December 16th meeting was made by Degenhardt and seconded by Scheff. Motion carried 6-0.

Motion to approve minutes from Special December 23rd meeting was made by Degenhardt and seconded by Scheff. Motion carried 5-0-1, with Rice abstaining.

Consideration of Treasurer’s Report, including regular monthly accounts payable

Discussion of items on the Balance Sheet resulted in Spurrell explaining that there are still audit entries that need to be made, and the balance sheet will be more in line with the actual. Motion to approve Treasurer’s Report including the tax refund checks was made by Rice and seconded by Degenhardt. Motion carried 6-0.

Clerk’s Report: Deputy Clerk Sterzinger reported that a mentoring program is set up for the new clerk, as well as Workhorse and Citizen’s bank doing on site training. Taxes are coming in on a regular basis as well as Water Utility payments.

Citizen Comments/Concerns to be heard: There were no comments.

Announcements: R. Spurrell introduced the new Clerk/Treasurer, Alyson Bonus. In response to a question that he received from a citizen regarding Alyson’s qualifications, Spurrell stated that what was discussed in closed session should be honored. He also pointed out that each Clerk that started in the Village of Eagle was not certified, but attained certification on the job. Training and classes are being presented so that Alyson will be able to meet the requirements over time.

President Spurrell then read into the minutes a thank you note from the Palmyra-Eagle Community Band for the donation from the Village.

Spurrell reported that he had been contacted by one of the businesses in Eagle regarding their tax bill. He explained that it was found that an error had been made on some of the businesses. They were charged with the garbage/recycling fees, even though they contract separately. Spurrell stated that he is working with John's Disposal to find out which businesses are affected. He is also looking into the solution of possible reimbursement for this error. A discussion followed.

There were no other Announcements.

Chief Ehlers was not present due to sickness, so there was no report.

Chief Heim stated he would wait until the discussion of the collaboration of Fire Departments to make any comments or reports.

Discussion/update on Village of Eagle Financials

President Spurrell explained that at the end of this year, there was a cash flow issue, and before the tax collection began coming in, there was a necessity to borrow monies from the Water Utility which was approved at the November meeting. The monies have since been paid back to Water from the Tax Account. There are some entries that need to be made through the audit process that will rectify this. 2013 reserves were used, but there are no more reserves. The Board needs to look at this problem and find a long term solution. Trustee Degenhardt asked if trying to get the monies owed from the Library for the past WRS payments would help. Spurrell stated he did not think it would.

Consideration/Action regarding the repair of the pavilion roof in the Village Park

Spurrell explained that the contractor was asking if the work could be started earlier than spring. He stated that the type of material being used is a grade that would work well in colder weather because they are rigid and there is less of a chance of damaging the product in the cold. Discussion followed. It was decided that the work should go along as scheduled, around the beginning of April, due to the fact that there is no guarantee that there will be consistent temperatures needed for 4 or 5 days in a row to get the job done. Temperatures need to be above 35 degrees. The fact that there was a lack of motion indicated no change in their decision.

Consideration/Action regarding office hours

With the hiring of a full time Clerk/Treasurer, the subject of office hours was discussed. Trustee Neuburg moved to keep the hours the same 8-6 p.m. Monday; 8-4 Tuesday through Thursday and Friday 8-1 p.m. with a ½ hour lunch.

There was much discussion regarding whether or not the office should be closed during the half hour and if the time would be paid or unpaid. Spurrell amended the motion to include 8-4:30 on Tuesday through Thursday, with an unpaid lunch. Monday and Friday would remain the same. Degenhardt seconded the amendment to the motion. Motion carried 6-0. Then the Board voted on the initial motion by Neuburg, with the amendment. Motion carried 6-0.

Consideration/Action regarding bulletin board use in the visitor's center

Degenhardt expressed concern about the utilization of the visitor's center. At this point, Eagle Elementary, the Historical Society and the Lion's Club all have keys to the boards, but the concern is that there is not information regarding the activities surrounding the Village & Town of Eagle. After discussion, it was decided that Degenhardt will look into possibilities to form a committee that would work on making the Information Center a better source of information. Spurrell made a motion to keep the bulletin boards as they are and visit the issue again next month. Scheff seconded the motion. Vote was all in favor, 6-0

Planning Commission

No meeting.

Fire Commission

Update on meeting: Discussion of the January 8, 2014 meeting regarding the feasibility study for consolidation. Spurrell and Chief Heim presented some of the issues that were brought forward. Most notably, the Dispatch situation and how it is related to the Waukesha County Dispatch center. Many disadvantages were presented. But Chief Heim reported that he and the Chief of the North Prairie Fire Department are still looking for ways to consolidate. He feels confident that there will be progress on this matter. There was discussion on the possibility of the Pro Health Greenwald center being opened as an emergency hospital and its impact on the area. Also discussed were an independent board rather than an fire commission. The general consensus was that there's a benefit, but there are some realities that need to be addressed.

A motion was made by Degenhardt to approve the expense of up to \$2400 for the feasibility study, contingent upon the decisions of the Boards of the Town of Eagle and the Village of North Prairie. Seconded by Scheff. Motion carried 6-0

Heim added that the Board should keep open the idea of the North Prairie/Eagle consolidation.

Committee Reports/Action Items:

Code & Ordinance

Update on meeting: Trustee Rice reported on the recent meeting and the guidelines for operator's licenses. He stated that the next meeting is on Monday, January 20th at 6:30. Rice also reported that there is still an open seat on the committee. He asked if there could be a motion to appoint someone. President Spurrell stated that he spoke with Troy Tegan who would be willing to fill the seat.

Motion to approve Troy Tegan as member of the Code & Ordinance committee Rice made a motion to approve Troy Tegan as a member of the Code and Ordinance Committee to fill the vacant seat. Neuburg seconded the motion. Motion carried 5-0-1 with Spurrell abstaining.

Nature Trail Committee: No meeting

Police & Licensing

Meeting is tentatively set for Monday, January 13, 2014 at 6:00 p.m. pending contact with Chief Ehlers

Public Works & Property

No meeting

Personnel & Finance

Motion for closed session pursuant to WI State Statute 19.85(1)(c) for discussion regarding Village of Eagle clerk, deputy clerk and part time help employment Motion was made by Scheff and seconded by Degenhardt to convene in closed session.

Roll Call Vote: G. Scheff - Yes, P. Jones - Yes, L. Neuburg - Yes, - Yes, K. Degenhardt - Yes, M. Rice - Yes and R. Spurrell - Yes

Closed Session: Closed session at 8:15 pm.

Motion to reconvene into open session: Motion to reconvene into open session by Rice, motion seconded by Degenhardt. Motion carried all in favor (6 – 0).

Open Session: Open session at 8:25 pm.

Motion to proceed as discussed in closed session Spurrell made a motion to proceed as discussed in closed session. Degenhardt seconded the motion. Motion carried 6-0

Adjournment: Motion to adjourn made by Degenhardt. Motion seconded by Rice. Motion carried all in favor (6 – 0). R. Spurrell adjourned the meeting 8:29 pm.

Respectfully submitted,

Darlene K Sterzinger
Deputy Clerk/Treasurer