

VILLAGE OF EAGLE REGULAR BOARD MEETING MINUTES
Unapproved

Call to Order/Open Meeting Law requirements:

R. Spurrell called the meeting to order at 7:00 pm on March 12, 2015.

Roll Call:

M. Shoessow, G. Scheff, A. Salmela, L. Neuburg, P. Jones, R. Spurrell, K. Degenhardt were all present

Pledge of Allegiance:

Pledge of Allegiance was led by R. Spurrell

Announcement for possible closed session per WI Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically to discuss compensation for all Village of Eagle employees:

R. Spurrell made an announcement for possible closed session per WI Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically to discuss compensation for all Village of Eagle employees.

Review/Approval of Minutes:

Motion to approve minutes for the Regular Board Meeting held February 12, 2015, the Special Joint Board Meeting with the Eagle Town Board held February 26, 2015, and the Special Board Meeting held March 4, 2015 made by A. Salmela, seconded by L. Neuburg, motion carried (6-0-1) P. Jones abstained

Review/Approval of Treasurer's Report, including regular monthly account payable:

Board members reviewed the Treasurer's and accounts payable reports. Motion made by A. Salmela to approve Treasurer's and accounts payable reports. Seconded by L. Neuburg. Motion carried unanimously (7-0)

Clerk's Report:

C. Zindars announced that the ballots were received for the upcoming Spring Election and that sample ballots would be available in the Village office and posted on the website.

Citizen Comments/Concerns:

S. Royston, 330 Appletree Ln. – Inquired about the retirement date for the Police Chief

R. Spurrell announced Chief Ehlers retirement date as August 18, 2015.

S. Royston also inquired about when 2014 financials will be ready.

R. Spurrell indicated that he anticipates financials will be ready before the upcoming election.

B. Dingle, 116 South St. – Inquired about the progress updating the noise ordinance.

R. Spurrell stated that the draft ordinance was being revised, the committee and police department are just working on the accuracy of the readings using the meter.

B. Dingle also asked what information can be given out regarding 911 calls and by whom. He expressed concern over information potentially being given out by the police department.

R. Spurrell suggested to B. Dingle that because of the potential of sensitive/private information being discussed, he may want to speak with S. Lesniewski in a private conversation after the meeting.

S. Lesniewski stated that 911 calls and information is handled by the dispatcher and County Sheriff's Office and he would answer any additional questions after the meeting.

B. Marquardt, 230 Park Ave. – Expressed concern over the staffing of the police department. She also expressed concerns over the coverage after midnight and on nights and weekends in general. Her feelings were that there needs to be more police presence during these times.

R. Spurrell indicated that the police department has gone through some staffing difficulties and now that there are more full time officers on duty, scheduling is being worked on by the Captain.

L. Fejnas, 103 Eagle St. – Indicated that she would like to see the noise ordinance updated and in place very soon because she feels that spring and summer bring increased noise – especially at night. She expressed the need for a list of restrictions on permits for the Village Park. She also stated her opposition to allowing chickens in the Village – mainly concerns over the police department spending time controlling residents' chickens.

J. Steinhart, 523 E. Main St. – Asked whether there is a plan to audit the financials of the police department.

R. Spurrell explained that the police department financials are audited along with the Village audit.

J. Steinhart questioned the item listed on the agenda for the Police and Licensing Committee regarding limits on the police department credit cards. She asked what the cards were being used for and also questioned a trip to Washington D. C. for officers, which she thought was to improve department morale. She questioned what made the department morale low.

R. Spurrell explained that the reason the morale was low was due to the death of Officer Bishop in the line of duty – and the officers were sent to attend a memorial for fallen officers. Regarding the credit card limits, he stated that what would be discussed would be the raising of daily limits only. The monthly spending limits would remain in place, but indicated that the issue would be gone over in more detail when they got to that item later in the meeting.

J. Steinhart also asked whether the Wisconsin Law Enforcement Accreditation Group was being brought in.

R. Spurrell stated that they were looking into it, but had questions as to whether the Village would be eligible because of the size of the department – it being a smaller department.

Announcements:

Chief Presiding Officer: R. Spurrell explained how the ballot is set up for the spring election and that he plans to have an explanation on the website clarifying the open board positions. He also stated that the audit is close to being complete and is confident that the 2014 financial report will be ready before the upcoming election. R. Spurrell spoke of R. Block's character – He stated that R. Block has dedicated his time working with and standing up for the disabled and asks the public to not judge his character on the actions of one incident.

Board Members: L. Neuburg announced that one of the police officers recently won an award. G. Bruckner acknowledged her receipt for Most Distinguished Drug Recognition Expert for Life Saving Measures.

Fire Dept. Representative: S. Kugel announced the fire department's need for a new ATV for off-road fire and rescue – the current ATV is 22 years old. He explained that in order to avoid the taxpayers funding the new equipment, the department is holding a gun raffle. The drawing will be April 30, 2015, but they may do another raffle this fall – not to interfere with the Kettle Moraine Days fundraiser. He also stated the fire department is increasing membership.

Police Dept Representative: S. Lesniewski announced that the department had received a \$4,000 grant from the State of Wisconsin and that they have used those funds to purchase two new hand units.

Please take notice that Robert Chapman, on behalf of Chapman's BP has filed an application in the Clerk's office for a Class A Intoxicating Liquor License, Cigarette License, and Non-Intoxicating Beverage License for the premises at 101 South St, including the convenience store, cooler and storage rooms: Motion was made by L. Neuburg to approve all three licenses. Seconded by K. Degenhardt. Motion carried (7-0)

Library Director's Report: A. Chase summarized the Library Annual report. She also indicated that her certification is expiring this year and she is close to completing her requirements. She announced that they had an increase in library card carriers last year and reviews some key programs coming up.

Consideration/Action regarding Eagle 41st Annual Horseshoe Tournament: G. Scheff spoke about the event and how the proceeds for this event have been donated to many community and charitable organizations, i.e. Historical Society, Village Park, Skateboard Park, Flag Pole, and Freedom Flight for Veterans.

- a. **Consideration/Action for Village Park Reservation July 31st, August 1st & 2nd:** Motion made by L. Neuburg to approve reservation. Seconded by A. Salmela. Motion carried (7-0)
- b. **Consideration/Action for Temporary Picnic License:** Motion made by K. Degenhardt to approve Temporary Picnic License and waive fee. Seconded by L. Neuburg. Motion carried (6-1) with R. Spurrell opposed

Consideration/Action regarding inactive/past due Water Accounts: R. Spurrell explained that there were several accounts that had outstanding balances from 2012 and 2013. It was explained that attempts had been made since 2013 to contact the individuals on these accounts, as well as B. Hoeffaker and C. Zindars trying to contact in recent months. He relayed the message that the request was being made by B. Hoeffaker and C. Zindars to write off these accounts as to not burden the new home owners. Motion made by M. Shoessow to write off listed inactive/past due water accounts. Seconded by G. Scheff. Motion carried (7-0)

Consideration/Action regarding contract with John's Disposal Service: Motion made by A. Salmela to extend the contract for five years. Seconded by M. Shoessow. Motion carried (7-0)

Consideration/Action to authorize a presentation for the vacant commercial and senior housing lots on Markham and Main St: R. Spurrell told the Board members that he had a meeting with B. Nevel of Crown Commercial and Greg of FEH regarding plans for the empty lots on Markham and Main St. Motion made by K. Degenhardt to authorize a presentation by B. Nevel of Crown Commercial. Seconded by G. Scheff. L. Neuburg asked if there was a fee for the presentation – R. Spurrell responded that there is not. Discussion between M. Shoessow and R. Spurrell regarding current ownership of the lots. Motion carried (7-0)

Consideration/Action regarding WRS payments for Deborah Bliese: R. Spurrell explained that because of the hours that D. Bliese worked in 2014 between the Library, Building and Village; she had reached eligibility for WRS. He further explained the estimated break-down of cost for the Library, Building, and Village for the contributions. S. Royston asked about the threshold of hours, and R. Spurrell explained that she was an employee prior to Wisconsin 2011 ACT 10 and is held to the 600 hour threshold. R. Spurrell stated that he is asking the Board to approve the Village absorption of these costs due to the fact that the Library and Building had not included this cost in their budget and the additional Village hours worked is what caused D. Bliese to reach the threshold of eligibility. Motion made by A. Salmela to approve the Village to pay WRS payments for D. Bliese. Seconded M. Shoessow. K. Degenhardt asks for clarification on payment responsibility – R. Spurrell clarifies. Motion carried (6-0-1) R. Spurrell abstained.

Consideration/Action regarding bids for Land Lease of Well Property on Hwy LO: R. Spurrell explained that only one bid was submitted to the board from R. Winzenried of \$40/Acre for one year. Motion by L. Neuburg to approve bid for Land Lease. Seconded by K. Degenhardt. Motion carried (7-0)

Consideration/Action regarding purchase of radios for DPW, Fire Dept, and Police Dept: S. Lesniewski stated that the department needs two additional radios. R. Spurrell stated that DPW made a request for two radios; however, he made the recommendation that only one be replaced. He also explained that a deadline was missed with the county for a financing program and price guarantee. R. Spurrell also stated that because of this the costs of the radios for the Fire Department went from approximately \$2500 to –S. Kugel stated just under \$4,000 per radio – R. Spurrell also explained that the Fire department originally requested \$22,800 between the Town and Village. However, the Fire Department would be paying back half this year and half next year. The Village portion for the Fire Department is \$5,649.84 – so half would be paid back this year of \$2,824.92. R. Spurrell also stated that the radios for DPW and the Police Department cost is still roughly \$2,000 per radio. R. Spurrell recommended authorization of \$5,649.84 for the Fire Department, two radios for the Police Department and one radio for DPW. L. Neuburg makes a motion to approve. Seconded by M. Shoessow. Motion carried (7-0)

Consideration/Action regarding Trick or Treat Hours: Motion to approve Trick or Treat hours for Saturday, October 31st from 4-6pm made by K. Degenhardt. Seconded by L. Neuburg. Motion carried (7-0)

Committee Reports/Action Items:

- a. **Fire Commission – update on meeting:** Nothing additional
- b. **Recreation Department – update on meeting:** K. Degenhardt stated that discussion from the last meeting included S. Blonien working with the school to create after-school programs and

has had success and good enrollment. J. Davis stated that there was discussion regarding how the school district issue has been affecting the Recreation Department and how enrollment numbers are currently down. A. Salmela recognized S. Blonien for the good job she's been doing with her Volleyball program because of his granddaughter's participation and enjoyment of the program.

c. Code & Ordinance –

- 1. Update on meeting:** A. Salmela stated that the revised noise ordinance has been reviewed by the Village Police Officers and they hope to approve the finalized version at their next meeting. He also stated that updates have been made to the Chicken Ordinance draft, which he also hopes to get approval from the committee at the next meeting.
- 2. Consideration/Action regarding changes to the sex offender ordinance section 22.05:** A. Salmela explained that the present version of *Chapter 22: Sex Offender Residency Restrictions 22.05 Distribution* stated that the ordinance was to be included annually and mailed with the water bills. A. Salmela also stated that this was a costly way to distribute the notice. He read the new version which states that a notice was to be included in the water bills as to how the ordinance could be accessed online and that a hard copy could be accessed in the village office. He included that the change would be cost saving to the Village. Motion by G. Scheff to approve update of *Chapter 22: Sex Offender Residency Restrictions 22.05 Distribution*. Seconded by K. Degenhardt. Motion carried (7-0)
- 3. Consideration/Action regarding meeting attendance section, updating ordinance Chapter 2, section 2.15:** A. Salmela explained the changes to the present ordinance, which include Board members being able to be absent from two meetings in a quarter or penalties will be imposed and deducted from their quarterly stipend. Motion to approve changes to *Chapter 2 Officials and Committees 2.15 General Regulations Governing All Village Officials* made by G. Scheff. Seconded by K. Degenhardt. Motion carried (7-0)

d. Nature Trail Committee –

- 1. Update on meeting:** L. Neuburg stated that there was no meeting, but included that J. Weedman had announcements. J. Weedman announced several projects for the Nature Trail that were being organized and planned and also included that the Eagle Nature Trail had won the 2014 Virginia Kline award for Excellence in Community-Based Restoration.
- 2. Discussion/action regarding controlled prairie burn at Nature Trail:** J. Weedman explained what the controlled burn is for and stated that they have already discussed plans with the Fire Department. Motion by L. Neuburg to approve Nature Trail controlled burn if conditions are right. Seconded by K. Degenhardt. Motion carried (7-0)

e. Library Board – update on meeting: nothing additional

f. Police & Licensing –

- 1. Update on meeting:** A. Salmela stated that discussion was made regarding a part-time position open and recommendations to fill the position
- 2. Consideration/Action to increase the daily limit on the police credit card:** A. Salmela outlined the current limits on the police credit cards as \$500 daily spending limit with a \$2,000 monthly spending limit. He explained that the committee was looking to raise the daily limit only to \$2,000 – keeping the monthly limit of \$2,000 intact. He explained that for emergencies, authorized equipment purchases, etc. the existing limit does not

allow for these potentially larger transactions. Motion made by K. Degenhardt to increase daily limit on police credit cards to \$2,000. Seconded by M. Shoessow. R. Spurrell stated that the daily limit is very easy to increase by request to the credit card company for authorized transactions. Motion carried (6-1) R. Spurrell opposed.

3. **Consideration/Action regarding credit card accounting process:** A. Salmela explained new Eagle Police Department Credit Card Protocol and stated that copies are available for viewing in the Village office.
4. **Consideration/Action regarding committee assignments relating to Police Dept personnel**
 - i. **Code and Ordinance Committee:** A. Salmela explained that with the absence of both the Police and Fire Chief, the Code & Ordinance and the Police & Licensing Committees are without those members. R. Spurrell explained that the current ordinance states that the Code and Ordinance Committee is a five member committee and that there must be a member from the Police Department who is a voting member – that member must be the Chief. He also stated that he is looking for an exception to assign G. Bruckner as interim voting member for the committee.
 - ii. **Police and Licensing Committee:** R. Spurrell explained that the current ordinance indicates that this is a three member committee requiring a representative from the Police Department as a non-voting member. Motion made by K. Degenhardt to approve exception to the ordinance regarding Code and Ordinance committee members by designating G. Bruckner as interim member, and designation of S. Lesniewski as Police and Licensing committee interim member. Seconded by A. Salmela. Motion carried (7-0)
- g. **Public Works & Property – update on meeting:** no update
- h. **Personnel & Finance – update on meeting:** no meeting held

Motion for closed session per WI Statute 19.85(1)© for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss compensation for all Village of Eagle employees: Motion made by Katie Degenhardt to convene to closed session. Seconded by G. Scheff

Roll Call Vote: L. Neuburg – Yes, M. Shoessow – Yes, R. Spurrell – Yes, A. Salmela – Yes, P. Jones – Yes, K. Degenhardt – Yes, G. Scheff – Yes

Closed Session: Closed session at 8:05 p.m.

Motion to reconvene into open session: Motion made by G. Scheff to reconvene into open session. Seconded by M. Shoessow. Motion carried (7-0)

Open session: Open session at 8:15pm

Consideration/Action regarding resolution to set maximum pay rates for the Village of Eagle employees: Wage Resolution 2015-02: Salaried positions: Police Chief \$65353, Village President \$4000, Village Trustees \$2400; Hourly positions: Full time Patrolman/officer \$23.43, Part-time Captain \$25.08, Part-time Patrol Officer (less than 6 months experience) \$16.01, Part-time Patrol Officer (more than 6 months experience) \$19.21, Full Time Clerk/Treasurer/Planning Commission Secretary \$20.00, Part-time

Deputy Clerk/Deputy Treasurer \$12.36, Full Time Public Works &/or Certified Water \$28.95, Election Clerk \$10.00, Part-time DPW employees \$15.00 and Compost Workers \$8.00/hr. Motion to approve Wage Resolution 2015-02 making S. Deegan retro-active to January 1, 2015 by R. Spurrell. Seconded by A. Salmela. Motion carried (7-0)

Adjournment: Motion to adjourn made by G.Scheff. Seconded by K. Degenhardt. Motion carried (7-0). Meeting adjourned at 8:18pm