

VILLAGE OF EAGLE
APPROVED REGULAR BOARD MEETING MINUTES
April 11, 2013

The Village Board meeting was called to order by President Spurrell on April 11, 2013 at 7:00 p.m. Open meeting law requirements were confirmed as having been met. Roll Call: Trustees Greenberg, Neuburg, Degenhardt, Jones, Scheff, and President Rich Spurrell. Trustee Rice was absent and excused.

The pledge was led by Lee Greenberg.

Review/Approval of Minutes – (Regular-March 14, 2013)

President Spurrell pointed out that he voted nay with respect to the waiver of the fee for the Horseshoe Tournament picnic license and asked that it be reflected as such.

Motion: Moved by Trustee Greenberg, seconded by Trustee Degenhardt, to approve the Minutes of the March 14, 2013 meeting, as amended. The motion carried 5-0-1 (Scheff abstained)..

Consideration of Treasurer’s Report, including regular monthly accounts payable.

Trustee Greenberg commented that there appears to be some “squirrely things” in the Treasurer’s Report presented. President Spurrell pointed out that the 2012 report is not finalized until after the auditors report next month.

Motion: Moved by Trustee Greenberg, seconded by Trustee Scheff, to approve the 2012 Treasurer’s Report and 2013 Treasurer’s Report, as well as the accounts payable as presented, with the understanding that 2012 may not be the final report based on the outcome of the audit. The motion carried unanimously.

Clerk’s Report

Clerk O’Brien stated that there was an apparent lightning strike at Well #3. Steve Deegan and Darlene Sterzinger supplied the proper claim paperwork to the insurance company. It was also asked if anyone had history or information as it relates to the 201 Kettle Moraine Dr. address, as the Waukesha County dispatch office is inquiring. Board of Review dates available for the Assessor to handle Village issues are May 30 or June 6th. As for the referendum, the 70 day notice from the date of this meeting puts an election to June 20th or beyond.

Citizen Comments/Concerns

Jim Frisch, 817 Sutton Dr., Eagle, asked if Markham Road was going to be repaired, as it is very rough and the edges are breaking off. President Spurrell stated that Markham was not being considered for repairs, but that the wash boarding will recede as the temperatures rise.

Announcements:

President Spurrell thanked Lee Greenberg for his service as Village Board Trustee and welcomed him back in the future. Trustee Greenberg stated he was honored to serve on the Village Board.

Chief Heim stated that the annual report will be reviewed a bit later in the meeting.

Consideration/action – temporary picnic license for Capers Day for Special Olympics to be held June 29, 2013

Bonnie Hunkins was present. She produced several posters with respect to the event to be held June 29, 2013. She is attempting to get several people licensed to serve alcohol at the event. This year the event will host a car and bike show as well.

Motion: Moved by Trustee Scheff, seconded by Trustee Degenhardt, to approve granting a picnic license for the Capers Day Special Olympics to be held June 29, 2013.

Motion: Moved by Trustee Scheff, seconded by Trustee Degenhardt, to amend the previous motion to include a waiver of the picnic license fee. The motion carried unanimously.

Consideration/action-request of Lukas J. Bonus for an operator's license to serve at Tasty Z's and Deanne M. Hardrath to serve at Suhmer's

Motion: Moved by Trustee Degenhardt, seconded by Trustee Scheff, to approve the request of Lukas J. Bonus for an operator's license to serve at Tasty Z's, and Deanne M. Hardrath for an operator's license to serve at Suhmer's. The motion carried unanimously.

Library Director Report

Director Chase thanked the Village of Eagle for their continued financial support of the library. She also thanked the Treasurer and Clerk for their dedication and hard work to their jobs and their support of the library.

There are statistics from the 2012 annual report which is posted on the library's web site, which include the following:

- Total circulation -- 52,678 items of which 24,813 were Children's Materials
- Total borrowers -- 5,063/residents of Eagle with library cards 3,482
- Library visits -- 41,000
- Uses of public computers -- 3,373
- Uses of e-books -- 1,479
- Uses of e-audio -- 1,027
- 206 programs with 3,643 who attended

Major Projects in 2012 include the following:

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1. Worked with FEH Associates which resulted in determining the cost, site, and conceptual drawings for future library expansion.
2. Worked with the Sweeney Group of Madison on a campaign planning study
3. Waukesha County libraries migrated from one shared automation system (SIRSI) to another (Polaris) in late November.
4. Menomonee Falls joined the CAFE consortium -- now all 16 libraries in the county have their holdings in one catalog.

Programming highlights in 2012 -- author visit and reception for Mike Rice, intergenerational art programs with Erin O'Hara, PEASD Art Instructor, visits by the Waukesha County Civic Theater Senior Players, teen career programming, visits by therapy dogs, Wii Bowling for Adults, Tech Talks, and Lego City.

One of DPI's initiatives for 2013 is a focus on public/school library collaboration. The Library Director and three staff members attended a public/school librarian summit in February. Maria Hinnners and Tracy Baumann are working with Eagle Elementary School, Eagleville Charter School, and Nature's Classroom. 4k and 5k students from Eagle Elementary have been visiting the library. Tracy Baumann has been working with teachers and librarians. Maria Hinnners will be reading stories at Eagleville Charter School on April 19 in a day to celebrate children's literacy.

Reminder of Library Services:

Library customers are able to download audio books in the library at one of the public computers.

Wireless Hot Spot

Wireless Access

Scanning, Color Copying, Faxing

Library Budget:

As of April 5th the library budget was at 43% revenue and 27% Expenses.

Upcoming Programs:

Kathleen Ernst will be doing two programs on Monday, April 22. David Drake will perform at Eagle Elementary School on Friday, April 26. He will do his "Wiscon-sing" program, which celebrates Wisconsin History, primarily for 3,4, and 5th graders. Summer Reading 2013 is just around the corner!

Nature Trail Update

David Traver was present, along with Jean Weedman. The Nature Trail Policy has been revised as per the Village Board's request. It is the understanding that any type of structure will need approval of the board prior to construction of same.

Motion: Moved by Trustee Greenberg, seconded by Trustee Degenhardt, to approve the Nature Trail Policy as revised and presented. The motion carried unanimously.

Jean Weedman asked that the Board consider her request for a prairie burn. President Spurrell pointed out that the ordinances do not specify either way if this is allowed, and thus the reason for the request on the agenda. He will suggest that Codes & Ordinances look at this in the future.

Ms. Weedman stated that the burn will help to rid the invasive plants. There are a few small areas where this burn will be effective. This will help to promote the native plants that are already there, ie. native violets, etc. She has spoken with the Fire Chief, who has no concerns over it. Someone could be hired to handle the burn, or she can head it as she has participated in eight burns and several others involved have been trained to do the burns.

Motion: Moved by Trustee Degenhardt, seconded by Trustee Scheff, to approve the requested prairie burn of the Nature Trail to occur in the next several weeks. The motion carried unanimously.

Proclamation as to the National Library Week

President Spurrell read the Proclamation presented into the record.

Motion: Moved by Trustee Degenhardt, seconded by Trustee Scheff, to approve the Proclamation as to the National Library Week, as presented. The motion carried unanimously.

Fire Commission

Update on meeting Year End Review

Chief Heim stated the meeting was routine, accounting procedures were discussed with the new Commission Secretary. Energy use of the fire station is under review. Two promotions occurred, with Lt. Scott Kugel becoming Captain and Chuck Roberts becoming Lieutenant. He then presented the Year End Report, outlining coverages, calls, years of service, membership contributions, training, the fact that the department is working closely with Mukwonago, there were no structure fires in the Village, five motor vehicle crashes were provided aid, with there being a 56/31 split on calls. The report can be found online at the Village website.

Consideration/Action – Set date for 2012 Board of Review and election of members for the 2012 Board of Review

- a. Election of member to attend Board of Review training on Tuesday, April 30, 2013 presented by Attorney John Macy**

Discussion ensued as to which Trustees will make up the Board of Review. Trustees who volunteered were Lyne Neuburg, Katy Degenhardt, and Mark Schoessow. Lyne Neuburg will attend the Board of Review training, as well as Clerk O'Brien.

Motion: Moved by Trustee Degenhardt, seconded by Trustee Neuburg, to approve May 30, 2013 as the Board of Review date for objections to assessments, to be held from 6:30 p.m. to 8:30 p.m. The motion carried unanimously.

Consideration/action – for Clerk to attend Health Insurance Information meeting on September 25, 2013 in Madison

Motion: Moved by Trustee Greenberg, seconded by Trustee Scheff, to approve the Clerk attending the Health Insurance Information meeting to be held September 25, 2013 in Madison. The motion carried unanimously.

Consideration/action – for Treasurer to attend the MTAW District V meeting scheduled for April 18, 2013 in Pewaukee

Motion: Moved by Trustee Greenberg, seconded by Trustee Degenhardt, to approve the Treasurer attending the MTAW District V meeting to be held April 18, 2013 in Pewaukee. The motion carried unanimously.

Consideration/action – for Clerk to attend the WMCA District V meeting scheduled for Friday, May 10, 2013 in Jackson

Motion: Moved by Trustee Degenhardt, seconded by Trustee Scheff, to approve the Clerk attending the District V meeting to be held May 10, 2013 in Jackson. The motion carried unanimously.

Consideration/action – for Clerk and Treasurer to attend the Workhorse Conference

Motion: Moved by Trustee Greenberg, seconded by Trustee Scheff, to approve the Clerk and Treasurer attending the Workhorse Conference on May 17, 2013 in Rothschild. The motion carried unanimously.

Consideration/action – New Municipal Officials Workshops

Motion: Moved by President Spurrell, seconded by Trustee Degenhardt, to authorize elected officials to attend the New Municipal Officials Workshop. Interested Trustees should inform the Clerk so they can be registered accordingly. The motion carried unanimously.

Consideration/action – Purchase of new furnace and air conditioner

President Spurrell gave some background as to the fact that the contractor replaced the furnace and air conditioner for the Village Office, not the meeting room, as was contracted for. The contractor has agreed to charge only the cost of the furnace and air conditioner units, with no labor costs associated, should the Village decide to retain the units. As the old units have been destroyed, the contractor has offered to provide the correct units for the meeting room to be installed for the original quoted price of \$5600. The Village Office cost will be \$3677. Arvy Rasmussen will oversee the installation of the meeting room units.

Motion: Moved by Trustee Greenberg, seconded by Trustee Scheff, to proceed with the original quoted units for the meeting room at a cost of \$5600, and authorizing the payment of \$3677 for the cost of the units installed in the Village Office in error, with funds to come from unclassified expense, with Arvy Rasmussen overseeing the installation of the meeting room units. The motion carried unanimously.

Plan Commission-there was no meeting due to lack of quorum.

Code & Ordinance-the meeting is to be held next week.

Public Works-President Spurrell stated that a meeting was held and there had been discussion as to a water meter letter to be provided when meters were changed out by the DPW. As a different style of meter is now being used with a sensor for the water flow, leaking is not likely. As meters are changed out, residents will be advised to watch for any water leaks verbally. There is a more accurate reading with the new sensed meters.

Roads were discussed as well. East Avenue will be considered. Park Avenue is worse per Steve Deegan, which will be reviewed when South St. is finished with the final lift. Consideration will also be given for the area of Sherman Street from Main to Park.

Police & Licensing Committee

Update of Meeting

Consideration/action regarding questions for the referendum ballot regarding a police station

Consideration/action to set a date for referendum regarding a police station

President Spurrell read the proposed questions into the record. Discussion ensued as to the wording, as well as the order the questions should appear on the ballot. This is an advisory referendum only, with the request that all three questions be answered. It is not binding. The Board would like the electors to mark yes or no to each of the three questions.

Officer Brehmer was present on behalf of the Police Department and stated that it is their intent to have a booth at Kettle Moraine Days to give information as to the proposed police station.

The questions were decided to be re-numbered from 1, 2, 3 to 2, 3, 1. The proper order and questions on the ballot will be:

1. Should the Village construct a new police station with the understanding that the construction of a new police station will not otherwise increase the Police Department's overall budget?
2. Should the Village construct a new police station, knowing that the construction of the police station will increase the Police Department's overall budget?
3. Is there a need for a new Village police station?

The questions will all have yes or no answer boxes.

Motion: Moved by Trustee Degenhardt, seconded by Trustee Scheff, to approve the referendum questions prepared by Attorney Reilly, with the numbering of the questions to change from 1, 2, 3 to 2, 3, 1, as outlined in these Minutes. The motion carried 5-1, with Jones voting nay.

Motion: Moved by Trustee Scheff, seconded by Trustee Degenhardt, to set the date of the Special Election for Referendum to September 10, 2013. The motion carried unanimously.

Personnel & Finance

President Spurrell stated a meeting was held. He is working on a simplified budget status report with the hope information can be exported from Workhorse. A new member packet is also under consideration. Clerk O'Brien prepared a draft packet which will be reviewed further.

He also said he would be making appointments next month, and is considering a two year rotating term for the engineer, assessor, attorney, etc.

Also present at the P&F meeting was David from PSN, a software company who processes utility bills. Trustee Greenberg questions the need for such a service. It was suggested other companies be contacted and quotes obtained. Discussion ensued as to the costs for electronic checks, credit card charges, etc. The payments through this software would be uploaded into Workhorse directly and would save the Treasurer time in receipting payments. The Treasurer, present in the audience, stated that other options will be reviewed at the Workhorse Conference coming up.

Park & Recreation Report-no meeting

Adjournment

Motion: Moved by Trustee Greenberg, seconded by Trustee Degenhardt, to adjourn the meeting at 8:50 p.m. The motion carried unanimously.

Respectfully submitted,

Jeanne O'Brien, Clerk