VILLAGE OF EAGLE REGULAR BOARD MEETING MINUTES

Approved

**Call to Order/Open Meeting Law requirements**: Meeting was called to order by R. Spurrell at 7:03 pm on May 8, 2014.

**Roll Call:** S. Royston, G. Scheff, K. Degenhardt, M. Schoessow, R. Block and R. Spurrell all present. L. Neuburg was absent at time of roll call, was in attendance later in meeting as noted in minutes.

**Pledge of Allegiance:** Pledge of Allegiance was led by R. Spurrell.

**Announcement for possible closed session pursuant to WI State Statute 19.85(1)(c) for discussion regarding hiring a Village of Eagle office part time staff**: R. Spurrell made an announcement for possible closed session pursuant to WI State Statute 19.85(1)(c) for discussion regarding hiring a Village of Eagle office part time staff

**Review/Approval of Minutes**: Motion to approve the minutes from April 10th by G. Scheff. Seconded by K. Degenhardt. Motion carried 4-0-2 with S. Royston and R. Block abstaining.

**Review/Approval of Treasurer’s Report, including regular monthly accounts payable:** Motion to table by R. Spurrell. Seconded by K. Degenhardt. Motion carried unanimously (6-0).

**Clerk’s Report:** No Clerk’s report.

**Citizen Comments/Concerns**: G. Hine, 304 Appletree Lane, expressed a concern to see the restrooms at the Village Park open during the day. The request is forwarded to the Public Works and Property committee.

**Announcements**: R. Spurrell welcomed the new board members of S. Royston and R. Block as well as the new county representative C. Pettis. R. Spurrell also announced the law firm of Hippenmeyer, Reilly and Blum is the still the Village’s legal counsel. However the main contact has changed from Shawn Reilly, who was elected Mayor of Waukesha, to Mark Blum. S. Royston made an announcement that the website needs updating and that she was disappointed in how the office being closed was handled.

**Presentation of the Donald Bishop award:** Chief Ehlers presented the Donald Bishop award to Sergeant G. Bruckner.

**Introduction of County Supervisor Carl Pettis**: Supervisor Pettis introduced himself to the Village Board and stated his plans are to attend 3 or 4 Village meetings a year.

**Consideration/Action to rescind action regarding approval of $1500 expenditure for the visitor’s center:** S. Royston stated she would like see the expenditures for the visitor’s center reconsidered. S. Royston stated she didn’t feel the bulletin board should be purchased until next year, but also stated she thinks it would be a good place to post the meetings and would discuss that further with the line item to approve the posting locations. Motion by S. Royston to rescind the action to expend up to $1500 to improve the Visitor’s Center and wait for next year’s budget. Seconded by G. Scheff. Motion failed 3 – 3. S. Royston, G. Scheff and R. Block in favor, R. Spurrell, K. Degenhardt and M. Schoessow against. Failed for lack of majority.

**Consideration/Action to rescind action regarding approval to create a local services and trades reference guide/list of Eagle businesses for Village job bids:** S. Royston expressed a concern that a list for local services and trades could have a negative effect on the Eagle Business Association’s directory and membership. She felt it would be best to just use the EBA directory instead of formulating a separate list. S. Royston motioned to rescind the motion to form local services and trades list. Seconded by G. Scheff. Motion failed 3 – 3. S. Royston, G. Scheff and R. Block in favor, R. Spurrell, K. Degenhardt and M. Schoessow against. Failed for lack of majority.

**Discussion/Action on establishing guidelines for excusing Village Board members from Board meetings, assigned committee meetings and appointments as authorized by SS 61.32:** R. Spurrell stated the board had passed resolution several years ago that allowed the Village Board to deduct a board member’s pay if too many meetings were missed. S. Royston motioned to send this item to the Code and Ordinance committee. Seconded by R. Block. Motion carried unanimously (6-0).

**Discussion/Action on the ordinance-directed system of committee governance regarding meeting frequency and production and distribution of minutes in a timely manner:** S. Royston stated a concern over the committees not meeting every month as well as the minutes not being on website for all meetings. No motion made, but was stated the committees need to be more diligent on meeting and distributing minutes.

**Consideration/Action regarding Village of Eagle office hours**: R. Spurrell stated he felt Wednesday would be a better day for the later hours. The Park Director has office until 6 on Wednesdays so there would be two people in the office with later hours on the same day. Motion by K. Degenhardt to have the office hours as M, T, Th 8 – 4, W 8 – 6 and F 8 – 1. Seconded by S. Royston. Motion carried unanimously (6-0).

**Consideration/Action regarding official Village of Eagle posting locations:** Motion by S. Royston to keep the existing posting sites, bulletin board at BP, Post Office and Municipal Building. Seconded by R. Block. Motion carried unanimously (6-0).

**Consideration/Action regarding official Village of Eagle publication newspaper:** Motion by K. Degenhardt to keep as the Mukwonago Chief. Seconded by M. Schoessow. Motion carried unanimously (6-0).

**Consideration/Action regarding committee assignments:** L. Neuburg now present. Motion by R. Block to approve committee assignments as presented by R. Spurrell. Seconded by M. Schoessow. Motion carried 6 – 0 – 1, with R. Spurrell abstaining.

**Committee Reports/Action Items:**

**Fire Commission:** There was no update on the meeting because the Fire Commission meeting is after the board meeting in May.

**Discussion/action on possible Fire Department merger:** Chief Heim gave a presentation on some of the preliminary findings the fire departments’ committees have. Motion to have the fire departments continue to research the possibility of merging the two departments by K. Degenhardt. Seconded by S. Royston. Motion carried unanimously (6-0).

**Recreation Department:** No update.

**Code & Ordinance** No update.

**Nature Trail Committee** No update.

**Police & Licensing:**

**Discussion/action regarding restrictions on Police charge card**:The committee requested the board review or lift the restrictions for the credit card because there have been instances where legitimate purchases have been denied due to the restrictions. K. Degenhardt made a motion to lift all limitations and restrictions on the police department credit card. Seconded by R. Block. Motion failed 3 – 4. K. Degenhardt, R. Block and G. Scheff voted in favor; R. Spurrell, M. Schoessow, S. Royston and L. Neuburg voted against. L. Neuburg motioned to look into the restrictions to see what requirements there may be and look at the possibility of lifting or modifying the restrictions. Motion carried unanimously (7-0).

**Public Works & Property** No update.

**Personnel & Finance**

**Motion for closed session pursuant to WI State Statute 19.85(1)(c) for discussion regarding hiring a Village of Eagle office part time staff:** Motion to go into closed session pursuant to WI State Statute 19.85(1)(c) for discussion regarding hiring a Village of Eagle office part time staff by R. Spurrell. Seconded by K. Degenhardt.

**Roll Call Vote:** S. Royston - Yes, G. Scheff - Yes, K. Degenhardt - Yes, M. Schoessow - Yes, R. Block – Yes, L. Neuburg - Yes and R. Spurrell - Yes

**Closed Session**

**Motion to reconvene into open session**: Motion to reconvene into open session by K. Degenhardt. Seconded by G. Scheff. Motion carried unanimously (7-0).

Open Session: at 9:23 pm.

**Discussion/action regarding Village of Eagle office part time staff**: Motion to proceed as discussed in closed session by R. Spurrell. Seconded by K. Degenhardt. Motion carried unanimously (7-0).

**Adjournment:** Motion by K. Degenhardt to adjourn. Seconded by G. Scheff. Motion carried unanimously (7-0). R. Spurrell adjourned the meeting at 9:24 pm.

Minutes submitted by R. Spurrell