

Approved Minutes  
Codes & Ordinances Committee Meeting of 11/18/13

Meeting called to order at 6:30 pm. Members present were Ehlers, Schoessow, Neuburg, & Rice. A motion was made by Ehlers to approve the minutes from 9/16/13, seconded by Neuburg and approved 4-0. There were no citizen comments.

The committee began with Item 6, discussion of alcohol licensing procedure and denial of operator's license. The purpose is to provide objective guidelines to the Village Board when approving or denying an operators license. Rice provided the committee with copies, and began by reading a similar policy from Madison Wisconsin titled "CITY OF MADISON POLICY GUIDELINES FOR OPERATOR LICENSES." The committee discussed the issue of "substantially related" as described in the Madison policy, understanding that denial of a license had to be because of the conviction of a crime or crimes "substantially related" to serving alcohol within a certain time period or other violent crimes. The committee moved forward to reviewing the draft copy dated 4-15-12 of the "VILLAGE OF EAGLE POLICY GUIDELINES FOR OPERATOR LICENSES," which was compiled from the Madison policy. Ehlers also provided a document for review titled "OPERATOR'S LICENSE SCREENING AND BACKGROUND INVESTIGATION" which he drafted describing the procedure to be followed when the Village Clerk or Deputy Clerk receive an application for an alcohol operators license. Ehlers began reading the document for the committee's review. Discussion continued regarding Provisional Licenses and committee members provided many suggestions for changing the current Village of Eagle application document. The committee agreed that all applications and related documents must be maintained for future verification, and discussed simple methods for electronic storage and retrieval. Ehlers and Neuburg will begin to update the application document for our next meeting.

Schoessow made a motion to adjourn, seconded by Neuburg and approved 4-0. The meeting adjourned at 7:55 pm.

Minutes submitted by Rice