

Acknowledgement that Requester Inspected or Received A Copy of Document Requested.

Signature _____ Date _____

Please allow at least 10 days for information to be researched. Your request will be given priority and you will be notified as soon as the records requested are available for your inspection or release. Records will be available for pick up for 7 days from completion contact date.

Any information given orally or in writing by Village officials may be subject to errors or omission and shall not be a binding liability upon the Village of Eagle.

Municipal Use Only:

No. of Pages _____

Fees Received _____

Remarks/Actions: _____

Initial(s) _____