

VILLAGE OF EAGLE PERSONNEL AND FINANCE COMMITTEE MEETING MINUTES

Call to Order/Open Meeting Law requirements: R. Spurrell called the meeting to order at 6:04 pm on Feb. 5, 2014. Open meeting law requirements were confirmed as being met.

Roll Call: P. Jones, L. Neuburg and R. Spurrell were all present.

Announcement for possible closed session per WI statute 19.85 (1)(c) for discussion regarding a part-time office help position: R. Spurrell made an announcement for possible closed session per WI statute 19.85 (1)(c) for discussion regarding a part-time office help position.

Consideration/approval of previous meeting minutes: R. Spurrell made a motion to table approval of the minutes. Seconded by P. Jones. Motion carried all in favor (3-0).

Discussion/action regarding the financial position of the Village of Eagle:

Discussion/action how to prevent end of the year cash flow issues: After discussion on what brought on the end of the year cash flow issue, R. Spurrell stated that he contacted the auditors to ask if paying a part of the water utilities financial obligations at the end of the third quarter/beginning of the fourth quarter was ok. The auditors stated that was acceptable. R. Spurrell motioned to recommend to the board to approve establishing an annual process to have the treasurer make a payment from the water utility to the general funds for 75% of the budget amount of both the water utility funds for salaries and the tax equivalent in September or October. Seconded by P. Jones. Motion carried all in favor (3-0).

Discussion/action regarding businesses charged for garbage pickup: R. Spurrell stated that has found 3 business to date that had been charged the garbage fee in error. Motion by P. Jones to recommend to the board to reimburse the 3 known accounts that were charged the garbage fee in error. Seconded by L. Neuburg. Motion carried all in favor (3-0).

Motion for closed session per WI statute 19.85 (1)(c) for discussion regarding a part-time office help position: Motion made by L. Neuburg for closed session per WI statute 19.85 (1)(c) for discussion regarding a part-time office help position. Seconded by P. Jones.

Roll Call Vote: P. Jones - Yes, L. Neuburg – Yes, R. Spurrell – Yes.

Closed session: Closed session at 6:30 pm

Motion to reconvene into open session: Motion by L. Neuburg to reconvene into open session. Seconded by P. Jones. Motion carried all in favor (3-0).

Open session: Open session at 6:49 pm.

Discussion/action regarding closed session discussion: Motion by R. Spurrell to proceed as discussed in closed session. Seconded by P. Jones. Motion carried all in favor (3-0).

Adjournment: Motion to adjourn by P. Jones. Seconded by L. Neuburg. Motion carried all in favor (3-0). R. Spurrell adjourned the meeting at 6:50 pm.