

Village of Eagle Contract for Use of Park and Registration for Recreational Consumption of Alcohol

The Village of Eagle offers to furnish use of the park, public pavilion, and kitchen

Date(s) Requested: _____

Type of Event: _____ Time Event Starts and Ends: _____

Number of People Attending: _____ Fees: \$100 Deposit plus \$100 Park Use Fee
(check made payable to V. of Eagle)

WILL ALCOHOL BE PRESENT?
YES or **NO** (circle one)
BROUGHT IN OR SOLD(circle one)

Park Alcohol Consumption/Registration Rules:

- No glass beverage bottles may be brought into the park. Plastic/Aluminum only.
- Only persons aged 21 or over are allowed to register an event.
- No underage drinking is allowed in the park.
- No alcohol is permitted in the children's playground areas or the Nature Trail by the school.
- No bands are allowed without prior Village Board approval, and loud music is prohibited. If amplifiers are used, they should be facing away from the residential areas near the park.
- **The kitchen must be cleaned immediately following use.** This is important so that other scheduled events are able to operate. Refrigerators and freezers must be cleaned, tables washed off, and the shelter swept out. Park grounds must be picked up and trash deposited into the dumpster.
- When departing the shelter, be sure all lights are turned off and all doors are locked.
- Park closes at 11:00 p.m. on weekdays, and at 12 midnight for private parties on weekends.
- If you cancel within a month of a specified date, you may have to forfeit your deposit.

Park/restroom keys must be picked up by Friday at noon prior to the event, and returned the next working day after the event to the Village of Eagle Clerk's Office, 820 E. Main Street. Please contact the Clerk's Office to arrange a time that is convenient for pickup. If you do not pick up the key, you will not be able to have access to the facilities. This form must be submitted, together with your check for payment, and mailed to Village Clerk's Office, P.O. Box 295, Eagle, WI 53119, or hand delivered during normal business hours.

I, the below-listed Registrant, understand and agree to the rules of the use of the park facilities as noted above. I take responsibility for assuring that this event is incident-free and matches the parks profile of a community-wide park facility, and agree to the park rules and clean up procedures stated herein.

Contact/Responsible Person:

Printed Name of Registrant: _____ Signature: _____

Date of Birth: _____

Full Address: _____

Phone: _____ Cell _____ Email _____

Date of Application: _____

Office Use Only:

Date Application Received: _____

Date Application Faxed to the Village Police Department: _____

Date Restroom Key Picked Up: _____ **Deposit Received** _____

Date Key Returned: _____ **Deposit Returned** _____

Incident Report: none or see narrative attached (circle one)