

## VILLAGE OF EAGLE SPECIAL BOARD MEETING MINUTES

September 17, 2015

Unapproved

**Call to Order/Open Meeting Law requirements:** R. Spurrell called the meeting to order at 6:30pm. Open meeting law requirements were confirmed as being met.

**Roll Call:** G. Hein, J. Hoefakker, R. Spurrell, G. Scheff, L. Neuburg, J. Frisch present; P. Jones excused

**Pledge of Allegiance:** Pledge of Allegiance was led by R. Spurrell.

**Citizen Comments/Concerns:** R. Spurrell read comments provided to the Board by Sharon Royston. M. Rice, 601 Old Prospectors Trail – expressed his concerns regarding a resident who he had heard has chickens and intends to go to court if need be if he is forced to remove his chickens from his property. He also stated that he has heard that this individual intends to also get another ‘controversial’ animal. M. Rice urged the Board to fix any loopholes in the existing Municipal Code to correct this issue.

**Discussion regarding the 2016 Village of Eagle budget:** R. Spurrell provided Board members with a draft budget indicating a \$34,481 deficit. He began explaining the Revenue accounts by each category/line item and indicated that the numbers in the 2015 Actual column were mostly projected figures for the end of the year. Brief discussion was held between Board members regarding the General Property Tax figures, how they are calculated and what the potential is that they will go up. R. Spurrell continued, indicating that some numbers in the Licenses and Permits section would need to be reviewed with the Clerk for accuracy. He pointed out the figure for Court Forfeitures for 2015, which were under budget. S. Lesniewski contributed part of the reason was the staffing issues the Police Department experienced over the year and indicated that he believes this number will go up in 2016. R. Spurrell continued, indicating that numbers were not put in the budget draft for insurance for Village employees as these were payroll deductions and net with the expenses each year, but he stated that he would get a confirmation on the auditor’s recommendation as to how these should be documented at the request of other Board members. He explained that Transfers from Water were monies actually owed to the General Fund from the Water Operations Account because of time and monies spent on the Water Utility over the year. He stated that this figure is not known until after the end of the year and provided by the auditors. The Board continued to review the budget draft, moving on to Expenses. R. Spurrell indicated that he had used a 3% increase figure for salaries as an estimate, however those numbers would not be determined until review time. Questions were asked by several Board members regarding the high cost of legal counsel in 2015. R. Spurrell provided a breakdown of what is included in the legal counsel line item – L. Fabian for Joint Municipal Court, N. Pirkey for Personnel, and M. Blum for Municipal. G. Hein asked what employee benefits were provided by the Village for employees, and R. Spurrell replied that health, life, and disability insurance were included in that cost. R. Spurrell explained that an additional \$1,000 was added to the Municipal Offices Contract Services line for the cost of election equipment for 3 years in a contract with the County. When moving on to the Public Works area of expenses, G. Scheff indicated that the cost to fix South St would be approximately \$75,000. R. Spurrell explained that there was \$15,000 plus \$17,000 unused in the budget from 2015, so an additional approximate \$40,000 would need to be budgeted for 2016. Continuing on to Public Services, R. Spurrell explained that the number shown for the Library was the amount received from A. Chase, Library Director. He also explained that he was waiting on figures for the library, fire, and rec

department benefit costs, however these would even out with the revenue represented from the reimbursement from these departments. He explained that due to the playground needing woodchips next year, the Village Park budget was raised by \$3,000. G. Scheff stated that the Eagle Horseshoe Tournament Fund would be donating the \$2,300 needed for the woodchips in 2016, so that amount could be taken out of the Village Park budget. G. Scheff also indicated to R. Spurrell that there was one more payment on the Kubota in 2016 that needed to be included in the budget, as verified by the Clerk. J. Frisch recommended that \$8,000 to \$12,000 be added to the expenses for codifying the Village Ordinances. G. Scheff added that a new plow truck is needed by the Public Works Department. He explained that the existing truck is 15 years old and could need major repair in 2016. He requested that \$20,000 be added to the budget per year for the next 5 years – the arrangement that discussed with the dealer included a trade-in of the existing truck and a low interest rate. He also stated that a new F150 was needed, however, could be purchased with no effect to the budget by taking 75% of what is needed out of the water account, since this is the approximate time the truck is used for water, and the remaining out of the Equipment Reserve. The discussion moved to the topic of the Police Department budget. Discussion was held regarding the police garage repairs and whether they needed to be done the coming year. M. Rice made remarks about cutting expenses in the Police Department budget, and thought a potential savings could be contracting with Waukesha County Sheriff's Department. G. Scheff and G. Hein suggested some part-time officer hours be cut. S. Lesniewski stated he may be able to cut approximately 500 hours for next year. G. Scheff stated that they may be able to wait one more year for the new plow, which would save \$20,000 in expenses for 2016. J. Frisch felt that codification of ordinances was needed for 2016. R. Spurrell asked S. Lesniewski if an increase could be made to Court Forfeitures in Revenues to \$45,000. S. Lesniewski affirmed and included that he would reduce the part-time officer hours by 500. S. Kugel made comments regarding needs in the Fire Department budget for 2016, including new tires on their '91 engine, a 6% cut to wages was made, however the commission secretary salary was increased in order to find and keep a quality candidate, and health, vehicle, and workers comp insurance costs increased, but \$14,000 was cut in misc expenses. Discussion was held regarding the purchase of new fire equipment and the amount in the Capital Equipment fund, which S. Kugel replied that the account currently held approximately \$250,000. R. Spurrell stated that after discussion, they were at a \$65,000 deficit. He suggested that he send out a new budget draft sheet and reconvene at a later date. All board members agreed and set the next meeting date for Tuesday, September 29<sup>th</sup> at 6pm.

**Adjournment:** Motion to adjourn made by G. Scheff. Seconded by J. Frisch. Motion carried (6-0). Meeting adjourned at 8:14pm.

**Public Comment for the 9-17-15 Budget Workshop**  
*from*

**Sharon Royston, resident, 330 Appletree Lane**

Here are my requests to put in the budget or remove from the 2016 Village of Eagle Budget:

- \$12,000      add for Hiring a recodification firm to cleanup our ordinances
- \$40,000      add for Village Reserves
- \$15,000      to add the position of Part-time Administrator to the Clerk Treasurer Position
- \$10,000      add to the Legal Budget
- \$25,000      remove the Rec Department from the 2016 Budget

**Net change:            + \$52,000 added to the 2016 budget**

**Plus:**

**Include the Waukesha County Sheriff Department as the Police Coverage for 2016 and beyond, effective 1-1-2016.** This means securing the draft contract with costs for whatever coverage we desire.

**Savings of over \$123,000 per year will begin to be realized beginning with 2017** (assuming we choose 2 shifts, 5-days per week). This figure includes ceasing purchased services and rental costs.

**Sale of EPD cars and equipment will secure funds for transcription and WCSD overtime potential.**

**This is the time to make the change, secure all the expertise of trained WCSD staff, and realize savings so this Village can begin to get on a financial stable basis and secure needed services to ensure this Village works!**

**The WCSD presentation confirmed that the Village would be well-served making this change at this critical juncture.**

*SR*  
*9-17-15*

