

Eagle Municipal Building Meeting Minutes

Approved

Call to order

Meeting called to order at 7:00 pm on October 13, 2015 by Chairman A. Rasmussen

Pledge of Allegiance

Pledge of Allegiance led by Chairman A. Rasmussen

Roll call

J. Steinbach (excused), J. Mann (present), A. Rasmussen (present), B. Kwiatkowski (present), R. Spurrell (present)

Public Comment

No public comment

Approval of the September 8th meeting minutes

Motion by B. Kwiatkowski to approve September 8th minutes, seconded by J. Mann. Motion carries unanimously 4-0.

Approval of the October treasurer's report/accounts payable

Motion by B. Kwiatkowski to approve treasurer's report and accounts payable, seconded by J. Mann. Motion carries 3-0-1 with R. Spurrell abstaining.

Secretary Report: None

Municipal Building Items

None

Adjournment

Motion by B. Kwiatkowski to adjourn, seconded by R. Spurrell. Motion carries unanimously 4-0. Meeting adjourned at 7:03 pm by Chairman A. Rasmussen.

Fire Station Building Meeting Minutes

Unapproved

Call to order

Meeting called to order at 7:03 pm on October 13, 2015 by Chairman A. Rasmussen

Roll call

Remains the same

Public comment

No public comment

Approval of the September 8th meeting minutes.

Motion by A. Rasmussen to approve September 8th minutes, seconded by B. Kwiatkowski. Motion carries unanimously 4-0

Presentation of the October treasurer's report /accounts payable.

Motion by R. Spurrell to approve October treasurer's report / accounts payable, seconded by J. Mann. Motion carries unanimously 4-0

Building Items:

None

Adjournment

Motion to adjourn by R. Spurrell, seconded by J. Mann. Motion carries unanimously 4-0. Meeting adjourned by Chairman A. Rasmussen at 7:06 pm

Fire Department Operations Meeting Minutes **Unapproved**

Call to order

Meeting called to order at 7:06 pm on October 13, 2015 by Chairman R. Spurrell

Roll call

Remains the same. Also present: Captain S. Kugel, Deputy Chief (EMS) S. Wilton, Deputy Chief (Fire) A. Shird, and Lieutenant D. Berg

Announcement for possible closed session per WI State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discussion compensation for the Acting Chief.

Announcement was made by Chairman R. Spurrell for possible closed session per WI State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discussion compensation for the Acting Chief.

Public comment

No public comment

Approval of the September 3rd, September 8th, September 17th, September 30th and October 1st meeting minutes

Motion by B. Kwiatkowski to approve September 3rd minutes, seconded by A. Rasmussen. R. Spurrell noted the minutes from September 3rd as well as September 17th were not available. Motion withdrawn by B. Kwiatkowski, second withdrawn by A. Rasmussen.

Motion by B. Kwiatkowski to approve September 8th minutes, seconded by A. Rasmussen. Motion carries unanimously 4-0

Motion by R. Spurrell to table September 3rd and September 17th minutes, seconded by A. Rasmussen. Motion carries unanimously 4-0

Motion by A. Rasmussen to approve September 30th minutes, seconded by J. Mann. Motion carries unanimously 4-0

Motion by J. Mann to approve October 1st minutes, seconded by A. Rasmussen. Motion carries unanimously 4-0

Approval of October treasurer's report/accounts payable

R. Spurrell questioned the unbudgeted amount paid to the Town of Eagle. Captain S. Kugel explained the expense was due to the Commission Secretary ad placed in the newspaper.

B. Kwiatkowski questioned the expenses for vehicle maintenance. Captain S. Kugel explained the expenses were mainly due to an alternator that was replaced and other vehicle maintenance as explained on the vehicle maintenance chart supplied by Captain S. Kugel. More general discussion followed. Motion by B. Kwiatkowski to approve October's treasurer's report and accounts payable, seconded by A. Rasmussen. Motion carries unanimously 4-0

Secretary report: None

Discussion/Action regarding contracting with an EMS Billing Company

Deputy Chief S. Wilton stated Andre’s Medical Billing would be the company the Fire Department recommends. Discussion followed. Motion by B. Kwiatkowski to contract with Andre’s Medical Billing at 7% commission, seconded by J. Mann. Motion carries unanimously 4-0

Discussion/Action regarding replacement of Training Vehicle 3389

J. Steinbach now present.
Discussion regarding the practicality of replacing Training vehicle 3389 at this time. B. Kwiatkowski expressed concern over replacing 3389 at this time, with other maintenance items, such as tires, being more pressing. Motion by B. Kwiatkowski to not replace Training vehicle 3389 and to concentrate on getting new tires for emergency vehicles, seconded by A. Rasmussen. Motion carries unanimously 5-0

Discussion/Action regarding the new Grass Truck 3382

Deputy Chief A. Shird and Lt. D. Berg stated the Representative they were working with is no longer with the company. Deputy Chief A. Shird has been communicating directly with Spartan, which they are waiting for parts to make the truck. Discussion followed. J. Steinbach offered to contact the company. Motion by R. Spurrell to let J. Steinbach “put the hammer down” with this company, seconded by B. Kwiatkowski. Motion carries unanimously 5-0

Discussion of vehicle maintenance

Previously discussed under accounts payable

Discussion of the Fire Department’s annual review of the insurance policy

Captain S. Kugel stated the annual review form has been submitted and taken care of.

Discussion/Action regarding updating the HR Policy Handbook

General discussion. R. Spurrell stated the HR policy needs to be updated and will be reviewed at a future meeting then submitted to the Village and Town Boards for approval. No action taken.

Discussion/Action regarding the 2016 budget

Discussion on adding new tires for emergency vehicles to the budget, removing the replacement cost of Training Vehicle 3389 and reducing the proposed full time wage. More general discussion followed. Motion by B. Kwiatkowski to present budget to the Town and Village of Eagle Boards with revisions, seconded by J. Mann. Motion carries unanimously 5-0

Officer Report(s): Fire Chief

- 1. Summary Report of Medical, Fire and EMS/Fire Calls**
Report handed out by Captain S. Kugel
- 2. Detail Report of Medical, Fire and EMS/Fire Calls.**
Report handed out by Captain S. Kugel
- 3. Paid on Call Hours Worked Summary**
Report handed out by Captain S. Kugel

Motion for closed session per WI State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discussion compensation for the Acting Chief.

It was questioned if this was a position discussion or a performance discussion. Being clarified that this was a position discussion, there was no need to enter into closed session

Roll Call Vote

No closed session

Closed Session

No closed session

Motion to reconvene into Open Session

No closed session

Open Session

No closed session

Discussion/Action regarding compensation of the Acting Chief

Acting Chief B. Hein now present

Discussed in open session regarding increasing the Acting Chief's paid on call rate due to increased duties for an extended period of time.

Motion by A. Rasmussen to increase the Acting Chief's paid on call rate to \$22.00 per hour, seconded by B. Kwiatkowski. Discussion on when this should take effect.

Motion amended by A. Rasmussen to be in effect retroactive to Oct. 1, 2015, second amended by B.

Kwiatkowski. Further discussion followed in regard to including a stipend pay to Acting Chief B. Hein. A.

Rasmussen called for the vote. Motion to increase hourly compensation for the Acting Chief to \$22.00 per hour to be in effect retroactive to Oct. 1, 2015 carries 4-1 with R. Spurrell opposed.

Motion by J. Steinbach to pay Acting Chief B. Hein a \$1,000 stipend pay for work done as Acting Chief for 2015, seconded by J. Mann. Motion carries 4-1 with R. Spurrell opposed.

Adjournment

Motion by B. Kwiatkowski to adjourn, seconded by J. Mann. Motion carries unanimously 5-0

Meeting adjourned by Chairman R. Spurrell at 8:52 pm