

SPECIAL VILLAGE OF EAGLE BOARD MEETING HELD JOINTLY
WITH THE TOWN OF EAGLE BOARD MINUTES

October 20, 2015

Approved

Call to Order/Open Meeting Law Requirements:

Village President R. Spurrell and Town Chairman B. Kwiatkowski called their respective special meetings to order at 7:02pm, October 20, 2015.

Roll Call:

Village Board: R. Spurrell, J. Hoefakker, G. Scheff, P. Jones present; G. Hein, J. Frisch, L. Neuburg excused. J. Frisch and L. Neuburg enter meeting after roll call had been done.
Town Board: D. Malek, D. West, J. Davis, A. Rasmussen, and B. Kwiatkowski all present.

Pledge of Allegiance:

R. Spurrell and B. Kwiatkowski led the Pledge of Allegiance

Citizen Comments/Concerns to be heard:

S. Royston, 300 Appletree Ln – stated that she believed, along with the Rec Department committee, that the Rec Dept director position should be made a part-time position. She explained that many programs in the past she felt were duplicate of those run by the Library. She also stated that she felt there were not enough programs for seniors.

J. Frisch and L. Neuburg enter meeting, explaining that they had just adjourned the Code and Ordinance Committee meeting.

Discussion/Action regarding the Municipal Building 2016 Budget:

It was explained that there would be no increase to the Municipal Building Budget from 2015 to 2016. The budget was proposed to remain at \$24,810.

Motion made by Town of Eagle Supervisor A. Rasmussen to approve the 2016 Municipal Building Budget. Seconded by D. Malek. Motion carried unanimously (5-0).

Motion made by Village of Eagle Trustee J. Frisch. Seconded by P. Jones. Motion carried unanimously (6-0)

Discussion/Action regarding the Alice Baker Library 2016 Budget:

R. Spurrell outlined the numbers for the Alice Baker Memorial Library budget as provided by Library Director A. Chase. Total proposed budget at \$203,103, with a Town of Eagle contribution of \$144,445 and the Village of Eagle contribution at \$58,658. B. Kwiatkowski explained that, due to resident usage, there was a 1.55% increase for the Town and a 0.74% decrease for the Village from 2015.

Motion made by Town of Eagle Supervisor J. Davis to approve the Alice Baker 2016 Budget. Seconded by A. Rasmussen. Motion carried (5-0).

Motion made by Village of Eagle Trustee G. Scheff. Seconded by J. Frisch. Motion carried (6-0).

Discussion/Action regarding the status of the Recreation Department and future plans for the Recreation Department:

R. Spurrell explained that the former Recreation Department Director had resigned and was looking for open discussion as to how the Boards wanted to proceed. J. Davis explained that because of the decrease in participation, the Rec Dept Committee had projected to keep the four highest attended activities for 2016 and recommended moving the director position to part-time at 22 hrs per week at a rate of \$15/hr. He expressed his desire for the department to be able to grow and support a full time director in the future. D. Malek expressed desire to keep the department, he was not in favor of dissolving. J. Frisch agreed, stating that the department needed the chance to rebuild. A. Rasmussen expressed support for keeping a full-time position to rebuild the department. R. Spurrell stated that he believed the department would be hard to rebuild, but it was also hard to justify a full time director with such low participation. There was discussion amongst the board members regarding fees currently being charged, the potential to lower fees to encourage enrollment, and what the fees paid provided to the enrollees. There was additional discussion regarding the majority's belief that the decline in enrollment was largely due to the school district discrepancy at the beginning of the year.

Motion made by Town of Eagle Supervisor J. Davis to move the Recreation Director Position to part-time and authorize interviews for potential candidates. Seconded by D. West. Motion carried (5-0).

Motion made by Village of Eagle Trustee J. Frisch to move the Recreation Director Position to part-time and authorize interviews for potential candidates. Seconded by G. Scheff. Motion carried (5-1) L. Neuburg opposed.

Discussion/Action regarding the Recreation Department 2016 Budget:

J. Davis explained that the Rec Dept Committee had recommended a \$23,000 contribution from the Town and Village for 2016. R. Spurrell stated he thought it would be hard for a new director to build the program on a shoe-string budget. He recommended a \$15,000 contribution from each municipality for a total \$30,000 contribution. J. Frisch asked where the additional \$7,000 would be placed in the Rec Dept Budget. R. Spurrell stated he thought it acceptable that the additional be placed in Misc Expense to be potentially used for lowering the fees charged to enrollees, advertisement of programs, or new programs.

Motion made by Village of Eagle President R. Spurrell to accept the 2016 Recreation Department Budget at a total combined contribution of \$30,000, with the additional \$7,000 difference from what was proposed be placed in miscellaneous expense. Seconded by G. Scheff. Motion carried (5-1) L. Neuburg opposed.

Motion made by Town of Eagle Chairman B. Kwiatkowski to accept the 2016 Recreation Department Budget at a total combined contribution of \$30,000, with the additional \$7,000 difference from what was proposed be placed in miscellaneous expense. Seconded by A. Rasmussen. Motion carried (5-0).

Discussion/Action regarding the Eagle Fire Station 2016 Budget:

Captain S. Kugel of the Eagle Fire Department outlined increases to the budget in comparison to 2015. He explained costs increases in property insurance and utility costs.

Motion made by Village of Eagle Trustee J. Frisch to accept the Eagle Fire Station 2016 Budget. Seconded by L. Neuburg. Motion carried (6-0).

Motion made by Town of Eagle Supervisor A. Rasmussen to accept the Eagle Fire Station 2016 Budget. Seconded by D. West. Motion carried (5-0).

Discussion/Action regarding approval of a residency policy for the Eagle Fire Department:

R. Spurrell explained that the Fire Commission had recommended for approval a residency policy for the Eagle Fire Department.

Motion made by Town of Eagle Supervisor J. Davis to approve the residency policy for the Eagle Fire Department. Seconded by D. West. Motion carried (5-0).

Motion made by Village of Eagle Trustee G. Scheff to approve the residency policy for the Eagle Fire Department. Seconded by P. Jones. Motion carried (6-0).

Discussion/Action regarding approval of a grievance procedure policy for the Eagle Fire Department:

R. Spurrell explained that the Fire Commission had recommended for approval a grievance procedure policy for the Eagle Fire Department.

Motion made by Town of Eagle Supervisor D. West to approve the grievance procedure policy for the Eagle Fire Department. Seconded by D. Malek. Motion carried (5-0).

Motion made by Village of Eagle Trustee G. Scheff to approve the grievance procedure policy for the Eagle Fire Department. Seconded by J. Hoefakker. Motion carried (6-0).

Discussion/Action regarding the employment status of Chief Heim:

a. Discussion/Action to accept Fire Chief Heim's retirement notice:

R. Spurrell explained that the Fire Commission had rescinded the termination of Chief Heim, then had received a retirement notice from Chief Heim. He explained that after consulting legal counsel, there was no criteria for retirement and the policy stated that all accumulated benefit time be paid out upon retirement. B. Kwiatkowski expressed hesitation to approve a retirement notice that included a reason of injury due to the fact that there was no conclusive evidence at the time that Chief Heim's injuries would render him permanently disabled.

Motion made by Town of Eagle Chairman B. Kwiatkowski to not accept Fire Chief Heim's retirement notice as presented and to send the item to the Fire Commission for discussion/action. Seconded by A. Rasmussen. Motion carried (5-0).

Motion made by Village of Eagle Trustee J. Frisch to not accept Fire Chief Heim's retirement notice as presented and to send the item to the Fire Commission for discussion/action. Seconded by P. Jones. Motion carried (5-1) R. Spurrell opposed.

b. Discussion/Action to release Fire Chief Heim from employment due to residency requirement:

Motion made by Town of Eagle Chairman B. Kwiatkowski to table. Seconded by D. Malek. Motion carried (5-0).

Motion made by Village of Eagle Trustee P. Jones to table. Seconded by J. Hoefakker. Motion carried (6-0).

Discussion/Action regarding the Eagle Fire Department 2016 Budget:

Captain S. Kugel outlined changes to the Eagle Fire Department 2016 Budget from what had been presented at the last Village Board meeting. Bottom line change for contribution from the Village went from \$67,722 to \$73,307. Contributing factors outline by Cpt. Kugel were an

increase in expenditure for the tire replacement plan, replacement taking place entirely in 2016 rather than over 3 years as originally discussed, insurance costs increased to include workers compensation insurance, vehicle insurance, and health insurance. He also outlined changes to vehicle replacement schedules made by the Fire Commission: 2006 Ford Escape to be replaced in 2017; 1991 back-up engine was to be replaced in 2016 however, repairs were made and due for replacement in 2019; 2002 breathing apparatus will no longer be viable in 2018, so is due for replacement in 2017 with a \$125,000 approximate cost. Cpt. Kugel also outlined revenues and ambulance expense/income for the Boards. Chairman B. Kwiatkowski stated the importance of safety and tire replacement this year and his thoughts on increasing the budget slightly this year rather than pulling from reserves as future replacement costs for vehicles, etc. are inevitable and those reserve funds will be needed.

Motion made by Village Trustee J. Frisch to accept Eagle Fire Department 2016 budget.

Seconded by G. Scheff. Motion carried (6-0)

Motion made by Town Supervisor A. Rasmussen. Seconded by D. Malek. Motion carried (5-0)

Adjournment:

Motion to adjourn made by Town Supervisor D. West. Seconded by D. Malek. Motion carried (5-0). B. Kwiatkowski adjourned at 8:42pm.

Motion to adjourn made by Village Trustee J. Hoefakker. Seconded by G. Scheff. Motion carried. R. Spurrell adjourned at 8:42pm.