

## Eagle Municipal Building Meeting Unapproved

### **Call to order**

Meeting called to order at 7:00 pm on November 10, 2015 by Chairman A. Rasmussen

### **Pledge of Allegiance**

Pledge of Allegiance led by Chairman A. Rasmussen

### **Roll call**

J. Mann (present), A. Rasmussen (present), B. Kwiatkowski (present), R. Spurrell, (present) J. Steinbach (excused)

### **Public comment**

No public comment

### **Approval of October 13, 2015 meeting minutes**

Motion by B. Kwiatkowski to approve October 13, 2015 minutes, seconded by J. Mann. Motion carries unanimously 4-0

### **Approval of November Treasurer's report/accounts payable**

B. Kwiatkowski suggested checking what the rates would be on a 6 month CD for reserve money. Motion by B. Kwiatkowski to approve November Treasurer's report, seconded by J. Mann. Motion carries unanimously 4-0. Motion by B. Kwiatkowski to approve November accounts payable, seconded by J. Mann. Motion carries 3-0-1 with R. Spurrell abstaining.

### **Municipal building items**

R. Spurrell mentioned the difficulties in finding replacement spindles for the toilet tissue dispensers in the bathrooms, stating the dispensers currently in the bathrooms are obsolete and it appears that each of the dispensers will need to be replaced.

### **Adjournment**

Motion by R. Spurrell to adjourn, seconded by B. Kwiatkowski. Motion carries unanimously 4-0. Meeting adjourned at 7:05 pm by Chairman A. Rasmussen.

## Fire Station Building Meeting

### **Call to order**

Meeting called to order at 7:05 pm on November 10, 2015 by Chairman A. Rasmussen

### **Roll call**

Roll call remains the same

### **Public comment**

No public comment

### **Approval of October 13, 2015 meeting minutes**

Motion to approve October 13, 2015 minutes by R. Spurrell, seconded by B. Kwiatkowski. Motion carries unanimously 4-0

### **Approval of November Treasurer's report/accounts payable**

R. Spurrell questioned if the payment to Ingersoll Rand was a maintenance fee or repair issue on the compressor. Captain S. Kugel explained it was actually a repair necessary because it was not working. This repair gets it back to operating specs and it is now working perfectly. General discussion followed as related to expected routine annual building expenses. Furnace repair expense under miscellaneous was questioned. Captain S. Kugel printed and handed out a misc. expense report. Motion to approve Treasurers report/accounts payable by B. Kwiatkowski, seconded by J. Mann. Motion carries unanimously 4-0

### **Fire Station building items**

No Fire Station building items

### **Adjournment**

Motion by R. Spurrell to adjourn, seconded by J. Mann. Motion carries unanimously 4-0. Meeting adjourned at 7:17 pm by Chairman A. Rasmussen.

## **Fire Department Operations Meeting**

### **Call to order**

Meeting called to order at 7:17 pm on November 10, 2015 by R. Spurrell.

### **Roll call**

Roll call remains the same. Also present are Acting Fire Chief B. Hein, Captain S. Kugel, Deputy Chief (Fire) Andy Shird and Deputy Chief (EMS) S. Wilton.

### **Public comment**

No public comment

### **Approval of Sept. 3, Sept. 17, Oct. 13, Oct. 15, and Oct. 22, 2015 meeting minutes**

Motion to approve Sept. 3, Sept. 17, Oct. 13, Oct. 15, and Oct. 22, 2015 meeting minutes by B. Kwiatkowski, seconded by A. Rasmussen. Motion carries unanimously 4-0

### **Approval of November Treasurer's report/accounts payable**

R. Spurrell questioned vehicle maintenance amounts. Captain S. Kugel explained it was repairs needed during the last inspection but the invoice was received after last month's commission meeting. Captain S. Kugel explained after paying the monthly bills it will put the checking account in arrears and will discuss the options under the EFD financial forecast 2015 line item. Motion to approve Treasurer's report/accounts payable by B. Kwiatkowski, seconded by A. Rasmussen. Motion carries unanimously 4-0

### **Secretary's report**

None

### **Discussion/Action to hire John Macy to properly structure Eagle Fire Department/Eagle Fire Commission in compliance to Wisconsin State Statues.**

Motion to approve hiring of John Macy by A. Rasmussen, seconded by J. Mann. R. Spurrell questioned if this was a non-budgeted item should it go to the Village and Town Boards for approval. General discussion followed. Motion by A. Rasmussen to approve hiring of John Macy was amended to recommend to the two boards (Village and Town) the hiring of John Macy, second amended by J. Mann. Motion carries unanimously 4-0

**Update of Andrea's EMS Billing Service**

Deputy Chief S. Wilton stated it is about 90% done, he should have the whole packet by the end of the week and is looking at a start date of December 1, 2015.

**Discussion/Action of New Grass Truck**

Update that they are looking at mid-January for a delivery date.

**Discussion/Action of HR Policy Handbook**

General discussion regarding the feasibility of making recommendations regarding the Policy Handbook with general consensus being to schedule a special meeting to discuss some minor items held within the Handbook. However most discussion should take place after the meeting with John Macy.

**Discussion/Action regarding the EFD financial forecast 2015**

Acting Chief B. Hein presented a chart of expected general operating expenses thru the end of the year which puts the checking account in arrears. He went on to explain the reason for this is due to unexpected expenses encountered this year. Acting Chief B. Hein is requesting permission to transfer money from the major equipment money market account and to use Ambulance CD #1, which comes due on Nov. 29, 2015. Motion by R. Spurrell to take it the Village and Town boards to ask for their permission to use major equipment money market account and to use Ambulance CD #1, seconded by B. Kwiatkowski. Motion carries unanimously 4-0

**Discussion/Action of hiring Robert Williamson as POC Firefighter/AEMT**

Motion to hire Robert Williamson by B. Kwiatkowski, seconded by A. Rasmussen. Motion carries unanimously 4-0

**Officer's report: Fire Chief**

- a. **Summary report of Medical, Fire and EMS/Fire Calls**  
Report handed out by Acting Chief B. Hein.
- b. **Detail report of Medical, Fire and EMS/Fire Calls**  
Report handed out by Acting Chief B. Hein
- c. **Paid on call hours worked summary**  
Report handed out by Acting Chief B. Hein

**Adjournment**

Motion by A. Rasmussen to adjourn, seconded by B. Kwiatkowski. Motion carries unanimously 4-0. Meeting adjourned by R. Spurrell at 8:03 pm.