

Eagle Municipal Building Meeting

Approved

Call to order

Meeting called to order at 7:00 pm on December 8, 2015 by Chairman A. Rasmussen

Pledge of Allegiance

Pledge of Allegiance led by Chairman A. Rasmussen

Roll call

J. Mann (excused), A. Rasmussen (present), B. Kwiatkowski (present), R. Spurrell (present), J. Steinbach (present)

Public comment

No public comment

Approval of November 10, 2015 meeting minutes

Motion by R. Spurrell to approve November 10, 2015 minutes, seconded by B. Kwiatkowski. Motion carries unanimously (4-0)

Approval of December Treasurer's report/accounts payable

Motion by J. Steinbach to approve December's Treasurer's report and accounts payable, seconded by B. Kwiatkowski. Motion carries 3-0-1 with R. Spurrell abstaining.

Discussion/action regarding Municipal building monies

Secretary furnished printouts showing the balance and rate on the accounts currently held at Chase Bank. Printouts showing the rates Citizen's Bank and Waukesha State Bank are currently paying on CDs were also furnished. Motion to leave the accounts as is by B. Kwiatkowski, seconded by R. Spurrell. Motion carries unanimously (4-0)

Discussion/action regarding purchasing tables, chairs and sound system

General discussion on the possibility of receiving a block grant for the sound system. No action taken. R. Spurrell supplied preliminary research on the cost of new tables and chairs. General discussion regarding how many tables and chairs are needed, which will be looked into prior to next month's meeting. Motion by A. Rasmussen to table the purchase of tables and chairs until the January meeting when we'll have more information on the cost and number of tables and chairs needed, seconded by B. Kwiatkowski. Motion carries unanimously (4-0)

Discussion/action regarding replacement of flag pole light

Discussion regarding the need to replace the light fixture and the ease of which it may be done. More research needs to be done to determine the current wiring system and if there is a need for an electrician to do the work. Motion by B. Kwiatkowski to table the replacement of the flag pole light until next month, seconded by J. Steinbach. Motion carries unanimously (4-0).

Adjournment

Motion to adjourn by R. Spurrell, seconded by B. Kwiatkowski. Motion carries unanimously (4-0). Meeting adjourned at 7:17 pm by Chairman A. Rasmussen.

Fire Station Building Meeting

Approved

Call to order

Meeting called to order at 7:17 pm on December 8, 2015 by Chairman A. Rasmussen

Roll call

Roll call remains the same

Public comment

No public comment

Approval of November 10, 2015 meeting minutes

Motion by R. Spurrell to approve November 10, 2015 meeting minutes, seconded by B. Kwiatkowski. Motion carries unanimously (4-0)

Approval of December Treasurer's report/accounts payable

Motion by B. Kwiatkowski to approve December's Treasurer's report and accounts payable, seconded by J. Steinbach. Motion carries unanimously (4-0)

Building items

No building items

Adjournment

Motion by B. Kwiatkowski to adjourn, seconded by J. Steinbach. Motion carries unanimously (4-0) Meeting adjourned at 7:19 pm by Chairman A. Rasmussen

Fire Department Operations Meeting

Approved

Call to order

Meeting called to order by Chairman R. Spurrell at 7:19 pm on December 8, 2015.

Roll call

Roll call remains the same. Also present Acting Fire Chief B. Hein, Captain S. Kugel, Deputy Chief (Fire) A. Shird and Deputy Chief (EMS) S. Wilton.

Public comment

No public comment

Announcement for possible closed session per WI State Statute 19.85 (1) (c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss performance evaluation and compensation for the temporary full time position.

Announcement by Chairman R. Spurrell for possible closed session per WI State Statute 19.85 (1) (c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss performance evaluation and compensation for the temporary full time position.

Approval of November 10, 2015 meeting minutes

Motion by A. Rasmussen to approve November 10, 2015 meeting minutes, seconded by B. Kwiatkowski. Motion carries unanimously (4-0)

Approval of December Treasurer's report/accounts payable

R. Spurrell questioned the transfer of CD monies not showing as income. After general discussion B. Kwiatkowski suggested it be entered under miscellaneous income with a journal entry memo. General discussion followed. Motion by B. Kwiatkowski to approve December's Treasurer's report and accounts payable, seconded by A. Rasmussen. Motion carries unanimously (4-0)

Secretary's report

None

Discussion regarding financial update

General discussion

Discussion/update of Andrea's EMS Billing Service

S. Wilton stated it is up and running with just a few things left to work out. General discussion followed. No action taken

Discussion/action of new grass truck

Update given by J. Steinbach. There will not be any monetary refunds given however he is working on getting several items added at no charge such as a spare rim tire, winch, railings, shelving in the cabinets and radio charger/flashlight holder. The truck should be done middle to late January. No action taken

Discussion/action on computer network rebuild

Acting Chief B. Hein stated pretty much all the rebuild work has been done. General discussion followed. No action taken.

Discussion/action of time tracking and overtime

Acting Chief B. Hein stated Captain S. Kugel did research on laws, rules and regulations regarding overtime. Captain S. Kugel supplied printouts related to the research. General discussion followed. No action taken

Discussion/action of HR policy handbook

B. Kwiatkowski stated a special meeting is needed to discuss the HR policy. Meeting scheduled for January 13, 2016 at 7:00 pm.

Discussion/action of a request from the EFDMA for the refreshment fund disbursement

It was stated this was already approved under accounts payable. Announcement made by Acting Chief B. Hein the awards banquet is January 23, 2016 at Broadlands in North Prairie.

Discussion/action regarding plans for the Fire Chief position and the Eagle Fire Department

General discussion. No action taken

Officer's report: Fire Chief

a. Summary report of Medical, Fire and EMS/Fire Calls

Report handed out by Acting Chief B. Hein.

b. Detail report of Medical, Fire and EMS/Fire Calls

Report handed out by Acting Chief B. Hein.

c. Paid on call hours worked summary

Report handed out by Acting Chief B. Hein.

Motion for closed session per WI State Statute 19.85 (1) (c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss performance evaluation and compensation for the temporary full time position.

Motion by A. Rasmussen to enter into closed session per WI State Statute 19.85 (1) (c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss performance evaluation and compensation for the temporary full time position, seconded by B. Kwiatkowski.

Roll call vote

A. Rasmussen (yes), B. Kwiatkowski (yes), R. Spurrell (yes), J. Steinbach (yes) Motion carries unanimously (4-0)

Closed session

Closed session announced by Chairman R. Spurrell at 8:07 pm

Motion to reconvene into open session

Motion by A. Rasmussen to reconvene into open session, seconded by J. Steinbach. Motion carries unanimously (4-0)

Open session

Open session announced by Chairman R. Spurrell at 8:43 pm

Discussion/action on items discussed in closed session

Motion by B. Kwiatkowski to convert the temporary hourly full time position to a temporary salaried full time position beginning January 1st, seconded by A. Rasmussen. Motion carries unanimously (4-0)

a. Discussion/action regarding wages for the temporary full time position for 2016

No action taken

Adjournment

Motion by B. Kwiatkowski to adjourn, seconded by J. Steinbach. Motion carries unanimously (4-0) Meeting adjourned by Chairman R. Spurrell at 8:44 pm.