

VILLAGE OF EAGLE REGULAR BOARD MEETING MINUTES

June 9, 2016

Approved

Call to Order/Open Meeting Law requirements:

President R. Spurrell called the meeting to order at 7:01pm, open meeting law requirements were confirmed as being met.

Roll Call: Present were Trustees G. Hein, J. Hoefakker, G. Scheff, L. Neuburg, M. Rice, P. Jones and President R. Spurrell.

Pledge of Allegiance: Pledge of Allegiance was led by R. Spurrell.

Review/Approval of Minutes: Motion to approve the minutes from the Regular Village Board meeting held May 12, 2016 made by M. Rice. Seconded by L. Neuburg. Motion carried unanimously.

Review/Approval of Treasurer's Report, including regular monthly accounts payable and journal entry log: Trustees reviewed the reports presented. M. Rice asked questions regarding items on the budget detail. He asked whether the "Police Department – other repairs/maintenance" pertained to the repairs that were being proposed to the Police Garage, questioned what the shared dispatch line item was for, and asked why the "Fire Operations" line item was at 75% when they were only half way through the year. R. Spurrell explained that the Police Garage repairs were not part of the other repairs/maintenance line item, the shared dispatch was the cost for Waukesha County dispatch services, and that the Fire Department requested an early quarterly disbursement due to changes in the timing of processing payroll.

Clerk's Report: Clerk C. Zindars announced that the request she had made at the last Board meeting from residents to provide information on community events for posting on the Village website had received a good response. She stated that several individuals had provided information and that she had been receiving calls from residents with questions on events.

Citizen Comments/Concerns: J. Frisch, 817 Sutton Dr. – inquired as to whether anyone had been contacted regarding the tall grass/weeds on the Bielinski property on Markham or the Railroad property. C. Zindars indicated that both had been contacted.

Announcements:

Chief Presiding Officer: R. Spurrell made an announcement to Trustees regarding the pending contract with MCO for codification services. He provided email communication from MCO, indicating that the requested change by President Spurrell to change a portion of the license clause to read "and continued use after this agreement" would not be changed and that it would instead read "throughout the term specified". R. Spurrell indicated that he would like to discuss this at the next meeting because the Village would be paying for codification for a five-year term and would need to indefinitely continue service through MCO in order to maintain the Village Code.

Board Members: No announcements.

Fire Dept. Representative: S. Wilton announced that the department had 2 individuals in EMT class and five to do advanced EMT classes. He also announced that the department would be

participating in a house burn the coming weekend, which he stated is an excellent training opportunity and surrounding departments were invited to participate.

Eagle Business Association: J. Suhm announced that the EBA was still in need of teams to sign up for the Kettle Moraine Days softball tournament.

Police Dept. Representative: Cpt. S. Lesniewski announced that an arrest had been made in the February armed robbery case and the US Marshalls were working on apprehending the second suspect as he is thought to be out of state. He also stated that the department had been working on the recent BP burglary, indicating that there was a link between the recent arrest for the February armed robbery and this case. He also announced that the department would be participating in a traffic grant program with the Town of Mukwonago Police Department.

Library Director's Report: Library Director A. Chase was not in attendance, but Trustee L. Neuburg read the library director's report provided by A. Chase, which provided a budget report of the Library being at 53% of revenue and 44% of expenses as of May 31, 2016. Several programs were outlined, including the adult summer reading program. An update on the Bridges Library System was also given, indicating that the program was very successful and had been recognized by receiving the 2016 Salute to Local Government Award by the Milwaukee-based Public Policy Forum, a nonpartisan public policy research organization.

Consideration/Action regarding temporary picnic license for St. Theresa Church for dates listed on schedule of events attached to license request: Motion to approve the license application with all listed dates made by G. Scheff. Seconded by P. Jones. Motion carried unanimously.

Consideration/Action regarding liquor license applications for Dooley Enterprises LLC aka Coyote Canyon, Stueber Enterprises LLC aka Knucklehead Pub, The Kettle of Eagle LLC aka The Kettle Citgo, Big Red's Enterprise LLC aka Suhmer's Saloon, The Hen House LLC aka The Hen House Café, Chapman Oil Inc. aka Chapman's BP: M. Rice asked whether any additions or changes had been made to any application from last year. C. Zindars stated that the only change noticed on the applications were the dates listed for Suhmer's Southwest parking lot, which she stated changed annually, and the addition of three tables outside The Hen House. Motion made by M. Rice to approve all applications as submitted. Seconded by G. Hein. Motion carried unanimously.

Consideration/Action regarding Cigarette License Applications: Motion to approve cigarette applications received from Chapman's BP and The Kettle Citgo made by M. Rice. Seconded by G. Scheff. Motion carried unanimously.

Consideration/Action regarding Soda/Water Applications: Motion to approve soda/water applications for Coyote Canyon, Knucklehead Pub, Chapman's BP, The Kettle Citgo, Suhmer's Saloon, and The Hen House Café made by G. Scheff. Seconded by L. Neuburg. Motion carried unanimously.

Consideration/Action regarding Operator's License applications; a list of applicants is on file in the Clerk's office: Motion to approve all listed operator's license applications made by P. Jones. Seconded by G. Scheff. Motion carried unanimously.

Consideration/Action regarding Gage Masch's request for exception of residency for the sexual offender ordinance: G. Masch stated that he had three misdemeanor charges and that he wished to reside with his mother at 114 Elkhorn Rd. He explained that he was 19 with a 17-year-old girlfriend when he was charged. M. Rice explained that the Village ordinance was drafted to specifically exclude cases such as this when the individuals were both young and close to the age of 18. R. Spurrell stated

that G. Masch had referred to another offense in his email communication and asked if Masch could share with the Board what was referred to in his email communication. G. Masch explained that he had been on a five-year probation for a sexual offense handled in juvenile court. Masch's mother spoke on her son's behalf, explaining to the Board that she wanted to help her son so he could find a job and move out on his own. Motion made by M. Rice to deny the request for exception of residency. Seconded by P. Jones. Motion carried unanimously.

Consideration/Action regarding contracted equipment and services for copy machines for the Village Office and Eagle Police Department: Information was provided to the Board comparing product and service costs for copy machine services from James Imagine, Gordon Flesch, Ricoh, Office Copying Equipment, and Canon. C. Zindars explained that the preferred machine for the Village Office was a color machine and the preferred machine for the Police Department was a black and white machine with a stapler. She stated that based on estimated usage, Gordon Flesch was the lowest cost for slightly slower machines. M. Rice asked what the Village was currently paying for services, with C. Zindars replying that approximate monthly cost was approximately \$260, with an additional \$30 for print charges. She noted that making the switch with Gordon Flesch would be approximately the same cost for the preferred machines for both offices. Motion made by G. Scheff to approve 48-month lease beginning at the expiration of the current lease with Ricoh for copy services with Gordon Flesch for a color machine for the Village Office and a black and white stapling machine for the police department. Seconded by P. Jones. Motion carried unanimously.

Committee Reports/Action Items: (Information on discussion and action taken at previous meeting(s), future agenda items and upcoming scheduled meeting(s) :

- a. **Code & Ordinance** – M. Rice stated the next meeting would be June 13th.
- b. **Eagle Recreation Department** – Town Supervisor J. Davis explained that an ad had been placed for the part-time Recreation Director position. The individual who had accepted the position to fill Kyle Huber's vacancy had resigned. Former Rec Director S. Blonien was providing temporary part-time assistance to the department until the vacancy was filled.
- c. **Fire & Building** – R. Spurrell stated the next meeting would be held Tuesday, June 14th. He also stated that he anticipated a joint meeting soon with the Town of Eagle Board to address business with the Fire Commission and the Library expansion.
- d. **Library** – L. Neuburg had nothing more to add to the Library Director's report
- e. **Nature Trail** – L. Neuburg stated the next meeting would be June 14th
- f. **Personnel & Finance** – R. Spurrell stated that no meeting had been held
- g. **Police & Licensing** –
 1. **Consideration/Action regarding hiring two part-time officers:** G. Hein stated that the committee had interviewed two candidates to fill part-time office positions. Cpt. Lesniewski stated that the committee had recommended the Board approve Matthew Harper and Sean Lehman to fill the positions. He added that both were experienced officers who would be needed to fill gaps in the schedule and additional help for Kettle Moraine Days. Motion made by G. Scheff to approve the hiring of both officers as recommended. Seconded by J. Hoefakker. Motion carried 6-1, L. Neuburg opposed.
 2. **Consideration/Action regarding replacement of Police Garage roof:** G. Hein indicated there were two estimates provided for roof repairs. He stated that SemperFi Roofing provided a bid of \$32,300 to include plywood being replaced on roof, and Lake Country Remodeling provided a bid of \$22,365. Motion made by G. Scheff to approve repairs to the Police Garage per the contract bid provided by Lake Country Remodeling. Seconded by L. Neuburg. Motion carried 6-0-1, J. Hoefakker abstained.

3. Consideration/Action regarding the purchase of a new Police Squad: G. Hein and Cpt. Lesniewski stated that the committee recommended the purchase of a new Ford Explorer squad at \$24,940. Cpt. Lesniewski explained that there would also be an additional cost of \$7,900.90 for equipment and install, which \$2,087.64 would be paid for by a grant from the State, leaving an additional expense of \$5,813.26 for equipment and installation. Motion made by G. Scheff to approve the purchase of a new Ford Explorer Police Squad for \$24,940 with \$5,000 down with a 5-year loan through Citizen's Bank of Mukwonago. Seconded by J. Hoefakker. R. Spurrell expressed his desire for the Board to make an effort to budget additional payments in future years in order to reduce the amount paid in interest. Motion carried unanimously.

h. Public Works & Property – J. Hoefakker stated that the next meeting was planned for July 11th.

Adjournment: Motion to adjourn made by P. Jones. Seconded by G. Hein. Motion carried unanimously. Meeting adjourned at 8:24pm.