

# Village of Eagle



## SPECIAL EVENT PERMIT APPLICATION

Application must be submitted to the Village Office one week prior to the Village Board Meeting  
Fee: \$15.00 Application Fee

Address of Property: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

General Description of areas and surroundings (Name of Subdivision, Block and Lot of other Legal Descriptions):  
\_\_\_\_\_

Purpose of Event: \_\_\_\_\_

Date: \_\_\_\_\_

Time (Start and Finish): \_\_\_\_\_

Band/DJ: Yes \_\_\_\_\_ No \_\_\_\_\_ Times of Band/DJ Performance: \_\_\_\_\_

Number of applications and/or approvals for Special Events Permits: \_\_\_\_\_

Restrictions by Board: \_\_\_\_\_  
\_\_\_\_\_

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**NOTICE: The Village Board meetings are scheduled on the 2nd Thursday of the month.**

### Conditions

*The Village of Eagle Board may place conditions on approved special event permits. "Conditions" such as noise, landscaping, architectural design, type of construction, construction commencement and completion dates, sureties, lighting, fencing, plantation, deed restrictions, highway access restrictions, increased yards or parking requirements may be affected. "Special Event Permits" may be subject to time limits or requirements for periodic review by staff.*

*Any inaccurate information on the application may lead to a denial by the Village of Eagle Board. Any issues/complaints with prior approved Special Event Permits may lead to a denial by the Village of Eagle Board. If your application is approved by the Village Board, you must have a copy of the approved permit on site of the event. This permit is pending final approval by the Village Board.*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Village President Richard Spurrell

\_\_\_\_\_  
Date