



Contract for Use of Park and Registration for Recreational Consumption of Alcohol

The Village of Eagle offers to furnish use of the park, public pavilion, and kitchen (located in the small pavilion)

Date(s) Requested: _____ Event Start/End Time: _____

Only one event per weekend will be scheduled, however more than one day may be booked for your event

Village Board approval is required for multiple day events

Type of Event: _____ Number of People Attending: _____

Fees: \$100 Park Use Fee for the first day, \$50 per additional day *plus* \$100 Deposit (refundable)
(Check made payable to Village of Eagle)

WILL ALCOHOL BE PRESENT?: YES or NO (circle one) BROUGHT IN or SOLD (circle one)

IS OVERNIGHT CAMPING PLANNED FOR THE EVENT: YES or NO (circle one)

If YES, please see list of camping restrictions on the reverse side of this form

Park Alcohol Consumption/Registration Rules:

- No glass beverage bottles may be brought into the park. Plastic/aluminum only.
- Only persons aged 21 or over are allowed to register an event.
- No underage drinking is allowed in the park.
- No alcohol is permitted in the children's playground areas or the Nature Trail by the school.
- No bands are allowed without prior Village Board approval, and loud music is prohibited. If amplifiers are used, they should be facing away from the residential areas near the park.
- **The kitchen must be cleaned immediately following use.** This is important so that other scheduled events are able to operate. Refrigerators and freezers must be cleaned, tables washed off, and the shelter swept out. Park grounds must be picked up and trash deposited into the dumpster.
- When departing the shelter, be sure all lights are turned off and all doors are locked.
- Park closes at 11:00 p.m. on weekdays, and at 12 midnight for private parties on weekends.
- If you cancel within 30 days of your event, your deposit may be forfeited.

Park/restroom keys must be picked up by Friday at 1:00pm prior to the event and returned the next working day after the event to the Village of Eagle Clerk's Office, 820 E. Main Street. Please contact the Clerk's Office to arrange a time that is convenient for pickup. If you do not pick up the key, you will not be able to have access to the facilities. This form must be submitted, together with your check for payment, and submitted to the Village Clerk's Office, P.O. Box 295, Eagle, WI 53119.

I, the below-listed Registrant, understand and agree to the rules of the use of the park facilities as noted. I take responsibility for assuring that this event is incident-free and matches the park's profile of a community-wide park facility and agree to the park rules and clean up procedures stated herein. If these rules are not adhered to, I understand that all or part of my deposit may be retained by the Village.

Contact/Responsible Person:

Printed Name of Registrant: _____ Signature: _____

Date of Birth: _____ Address: _____

Home Phone: () _____ - _____

Cell Phone: () _____ - _____ Email _____

Date of Application: _____

Office Use Only:	
Date Received: _____	Date Deposit Received: _____
Date Key Picked Up: _____	Key Color: _____ Date Faxed to Police Dept: _____
Date Key Returned: _____	Incident Report: none or see narrative attached

Rules for Overnight Camping in Eagle Village Park

- Tents/campers must be set up a minimum of 100 feet from any residential lot.
- Generators may not be used during NIGHTTIME hours, 10:00pm – 7:00am, and must adhere to STATIONARY NOISE LIMITS per Section 6.04.020 LOUD AND UNNECESSARY NOISE PROHIBITED of the Municipal Code.
- All camping equipment must be set up as to not damage grasses, pavement, or any other park equipment. Camping equipment is not allowed to be set up on the tennis courts, baseball diamonds, sand volleyball courts, fenced horseshoe area, basketball courts or skate park areas.
- Campfires of any kind are NOT ALLOWED. Grilling in equipment designed to prevent damage of surrounding areas is allowed during regular park hours. Wood and charcoal grilling set up directly on any ground area is strictly prohibited.
- All overnight camping participants shall abide by a “quiet time” between the hours of 12:00am and 7:00am on weekends and 11:00pm to 7:00am on weekdays. Overnight camping participants shall not produce any noise or lighting that may disturb surround residents during “quiet time” hours.
- All campers and equipment must be packed up and vacated from the park by noon the day following the event
- The Village Board may impose additional restrictions

Number of nights requested: _____ Number of campers/tents to be set up: _____

Number of individuals camping: _____ Intended time of departure on last day: _____

I, the below-listed Registrant, understand and agree to the rules of the use of the park facilities as noted above. I take responsibility for assuring that this event is incident-free and matches the park’s profile of a community-wide park facility and agree to the overnight camping rules and procedures stated herein. If these rules are not adhered to, I understand that all or part of my deposit may be retained by the Village.

Printed Name of Registrant: _____

Registrant Signature: _____

Date: _____

Office Use Only:

Approved by Village Board: YES NO Date of decision: _____

Additional Restrictions by Village Board: _____

