

**VILLAGE OF EAGLE**  
**RIGHT-OF-WAY CONSTRUCTION PERMIT**

Date: \_\_\_\_\_

Permit No: \_\_\_\_\_

Request by Applicant to construct, maintain or repair within the public right-of way.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Plans Prepared By: \_\_\_\_\_

Copies of Plans Attached: Yes No

Location of the Work: \_\_\_\_\_

Please described whether the work will involve crossing a public roadway or working in the right-of-way parallel to it.

Estimated Starting Date & Restoration Date: \_\_\_\_\_

Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on the reverse side of this document and any special provisions listed below and/or attached hereto, and shall be consistent with all plans, details or notes attached hereto and made a part hereof.

Please provide a bond in the face amount of \$1,000,000.00 to cover damage to any Village property during the course of the performance of the work.

**PLAN REQUIREMENTS:**

The Plans must show proposed and existing utility locations and dimensional distances shown with respect to the right-of-way, edge of pavement and utilities within the area where the work will be performed. The Plan shall show, and label if applicable, shoulders, curbs, existing utilities, ditch lines and proposed bore pit locations. A legend is required including dimensions of ground level or above-ground structures, e.g., cabinets or vaults.

Date of Application: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Title of Applicant

**PERMIT APPROVAL BY PERMITTING AUTHORITY**

The foregoing Application is hereby approved, and a Permit is hereby issued by the Village of Eagle subject to full compliance by the Applicant with all provisions and conditions stated herein and the reverse side hereof and all attachments hereto, and only for such work as is specifically identified in this Application.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Village Staff Approving Permit

### **PROVISIONS AND CONDITIONS OF ISSUANCE:**

Pursuant to Wisconsin Statutes and the Ordinances of the Village of Eagle, this Permit is granted to allow performance of the specific work described herein. The following standard provisions and any included special provisions shall govern this work:

1. Applicant agrees to indemnify and hold harmless the Village of Eagle, its employees and agents, from and against any and all costs, claims, suits, liability and/or award of damages, including actual attorney fees which might come, be brought or be assessed, because of the issuance or performance of this Permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed work of the Applicant. The performance of the permitted work or any part thereof, by or on behalf of Applicant, shall bind such Applicant to abide by this Permit and all its conditions and provisions.
2. The terms of this Permit and these conditions of issuance shall apply to anyone acting on behalf of the Applicant, its agents, subcontractors or assigns.
3. The permitted facility shall, if necessary, be altered at the expense of the Applicant to permit alteration, improvement or maintenance of the roadway as may hereafter be ordered. The entire cost of construction and maintaining the permitted work shall be the obligation of the Applicant unless a contract for such costs has been executed by the Village.
4. Applicant shall notify the Village of Eagle not less than one (1) business day prior to starting any work in the public right-of-way.
5. No open cutting or crossing will be allowed where the pavement is too narrow to maintain one-way traffic at all times unless the Village Engineer has granted permission for a detour. Whenever the pavement is open, the spoil material from the excavation shall be hauled away and the trench shall be backfilled with a flowable, spill slurry mix. Pavement removed for a road crossing will be replaced as per the specifications of the Village.
6. Applicant shall provide all necessary signs, flagmen, barricades and lights required according to the Manual on Traffic Uniform Control Devices. When a detour is allowed, police, fire and local newspapers shall be notified by Applicant in advance of the work being started.
7. All disturbed areas shall be returned to their present condition, or better, subject to the satisfaction of the Village Engineer or representatives of the Village of Eagle. Access to all private drives and public street intersections shall be maintained and all disturbed areas completed restored to the conditions existing prior to the commencement of the work. If weather conditions exist that will prevent the growth of seed or sod, Applicant shall be responsible for maintaining the sod or seed as necessary to establish the vegetation.
8. Any trenching, tunneling or excavating shall be performed in accordance with the requirements of OSHA and the Wisconsin Department of Safety and Professional Services and any applicable local regulations.
9. A copy of this approval, along with any plans and special provisions shall be available on the job site.
10. Before the commencement of the work, Applicant agrees to provide the Village with evidence of comprehensive, general liability insurance written on an occurrence basis with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which insurance shall name the Village of Eagle as an Additional Insured on a primary and non-contributory basis. Said coverage shall be evidenced by a Certificate of Insurance, as well as Policy Endorsement, evidencing the Additional Insured status. Coverage shall also provide that notice of termination or material modification of the policy shall be given not less than thirty (30) days prior to the termination of the policy except in the event of termination for non-payment, in which case the evidence of termination shall be not less than ten (10) days prior to the termination event.
11. Upon completion of the work, Applicant shall file a written notice with the Village Engineer.
12. Applicant, as well as any contractors, subcontractors or assigns, shall comply with the Erosion Control Ordinance of the Village of Eagle, and shall follow the direction of the Village Engineer.
13. In the event Applicant fails to comply with any of the terms of this Permit or engages in activities which the Director of Public Works determines, in the exercise of his/her sole discretion, are injurious to the public health, safety and welfare, the Director of Public Works may issue a Stop Work Order and the authority under this Permit shall be terminated.