

# VILLAGE OF EAGLE REGULAR BOARD MEETING MINUTES

December 12, 2019

## APPROVED

**Call to Order/Open Meeting Law requirements:** The meeting was called to order at 7:00pm by President R. Spurrell.

**Roll Call:** Present were Trustees G. Hein, P. Jones, M. Lepperd, M. Schoessow, G. Scheff, M. Rice, and President R. Spurrell.

**Pledge of Allegiance:** Led by President R. Spurrell.

**Announcement for possible closed session per WI State Statute §19.85(1)(c), for discussion of performance evaluations and compensation for all Village of Eagle employees:** Announcement by R. Spurrell.

**Review/Approval of Minutes:** Motion by M. Lepperd to approve the minutes from the Village of Eagle Board Meeting held Jointly with the Town of Eagle Board, held October 30, 2019. Seconded by Greg Scheff. Motion carried unanimously.

Motion by M. Lepperd to approve the minutes from the Village Board Meeting held November 14, 2019. Seconded by Greg Scheff. Motion carried unanimously.

**Review/Approval of Treasurer's Report, including monthly accounts payable and journal entry log:** R. Spurrell noted the aide is in and revenue is up to par. Motion by Mike Rice to approve the treasurer report, monthly accounts payable and journal entry log. Seconded by Mark Schoessow. Motion carried unanimously.

**Clerk's Report:** Report read by Deputy Clerk B. Hoefakker, stating the Property Tax Bills were available early this year to view and print online, posted to the County website on Nov. 26<sup>th</sup>. Also stating circulation of nomination papers for village trustee is open until Tuesday, January 7<sup>th</sup>. Papers are due to the clerk's office by 5pm on that date. If anyone is interested, nomination papers are available in the clerk's office. Election will be held April 7<sup>th</sup>.

**Citizen Comments/Concerns:** S. Elmblad, 818 Melbourne Rd, representing the Eagle Advancement Association, thanks R. Spurrell and Chief Duran for judging the Light Up Main Street Event.

N. Briggs, 541 E Main St, has inquired in the Village office about a Junk Ordinance and was advised to bring up this issue with the Village Board. She has a neighbor with excessive, visible junk and equipment. She is aware there is currently not a Junk Ordinance and is requesting this matter be approached. R. Spurrell stated that the Board will forward this issue to the Code & Ordinance Committee. N. Briggs added that she is willing to assist in the drafting of an ordinance.

### **Announcements:**

**Chief Presiding Officer:** R Spurrell acknowledged a Thank You letter from the Eagle Historical Society thanking the Village for their support in the different EHS sponsored events. The letter will be available in the Village Office for anyone to read.

**Board Member(s):** M. Rice announces Eagle Historical Society will have a sing-along on Saturday, December 14, 2019 from 11am-3pm at Eagle Historical Society on Main St. They will have an 1880-1890 Player piano for all to sing with.

The Board Members wishes everyone a Merry Christmas and Prosperous New Year.

**Eagle Business Association Representative:** None

**Eagle Nature Trail:** None

**Fire Dept. Representative:** None

**Police Dept. Representative:** Chief Duran recognized Kadon Lehnert with the Village of Eagle Police Dept. Citizen Service Award. Kadon is a cadet at St. John's Northwestern Military Academy. He acknowledges Kadon for his many volunteer hours. He has pulled weeds from in front and behind the EPD, spread mulch donated by BHS, painted the bench that was donated by his family and now resides at the EPD, and also volunteering at other events connected to the EPD. A full copy of the award may be viewed on the Village of Eagle website. The Board thanks Kadon for his many hours of service.

**Library Director's Report:** Library Director A. Chase reported the Library has been in this building for 25 years and has been a library for 45 years. Also, A. Chase has been with this library for 15 years. There will be a cake and coffee celebration on Friday, December 20<sup>th</sup> from 9:30-11am. At their program about Orin Benson, 85 were in attendance. At the Frozen Celebration, there were 89 in attendance. You may get more info on upcoming events by contacting the Library. The Library is at 98% revenue and 88% expenses year to date.

**Waukesha County Rep:** None.

### **Planning Commission**

**Discussion/Action regarding extraterritorial approval of a certified survey map for property address S101W34414 County Rd LO in the Town of Eagle:** Motion to approve CSM by P. Jones. Seconded by M. Lepperd. Motion carried unanimously.

**Discussion/Action regarding extraterritorial approval of a certified survey map for property address W349S9870 Sprague Rd in the Town of Eagle:** Motion to approve by M. Rice. Seconded by P. Jones.

Motion carried unanimously.

**Discussion/Action regarding a private group caroling on horseback through the Village:** Lisa Heinz explained they wish to start gathering at noon and caroling thru the subdivisions south of Main St from 1-3pm on 12/21/19. Motion to approve by G. Scheff. Seconded by G. Hein. Motion carried unanimously.

**Discussion/Action regarding Operator's Licenses for Beth Tessmer and Angelek Anzelmo:** Motion to approve license for B. Tessmer and A. Anzelmo by M. Lepperd. Seconded by G. Hein. Motion carried unanimously.

**Discussion/Action regarding approval of poll workers for 2020-2021 elections:** Motion to approve new and returning poll workers by G. Scheff. Seconded by M. Schoessow. Motion carried unanimously.

**Discussion/Action regarding return of funds from Lions Club of Eagle for the Village Park:** R. Spurrell stated Brian, from Lion's Club, contacted him on returning the funds for Eagle Advancement Association to the Village. M. Lepperd stated this fund is an ongoing donation fund from which park maintenance has occurred and funds are continuing to come in. M. Rice wants to clarify this is a donation from the Lion's Club to avoid accounting confusion. G. Scheff clarified this is for repairs, not for new equipment. M. Lepperd stated he has a bill for approx. \$1100 due to the fence company. He is also concerned the funds will not be available as needed. G. Hein suggested these funds be placed in separate account. R. Spurrell, for the record, stated these funds are available, but subject to the Village accounting process. He also clarified with M. Lepperd that EAA is not yet approved for non-profit status and suggests further donations be postponed until the approval has gone thru. Motion by R. Spurrell to transfer the total amount of \$4269.69 to a new account; to pay the fence bill of approx. \$1100 from these funds; and any additional expenditures will have to come thru the board. Seconded by G. Hein. Motion carried 5-2, M. Rice and P. Jones opposed.

**Motion for closed session per WI State Statute §19.85(1)(c), for discussion of performance evaluations and compensation for all Village of Eagle employees:** Motion by G. Scheff to go into closed session. Seconded by P. Jones.

**Roll Call Vote:** R. Spurrell – yes. G. Hein – yes. P. Jones – yes. M. Lepperd – yes. M. Schoessow – yes. G. Scheff – yes. M. Rice – yes.

**Closed Session:** Commenced at 7:28pm.

**Motion to reconvene into open session:** Motion to reconvene by G. Scheff. Seconded by G. Hein. Motion carried unanimously.

**Open Session:** Session opened at 7:38pm.

**Discussion/Action regarding Resolution 2019-07: A Resolution to Establish Maximum Rates of Pay for Village of Eagle Employees for the Year 2020:** Motion to approve Resolution 2019-07 by G. Scheff. Seconded by G. Hein. Motion carried unanimously. R. Spurrell, for the record, his agenda stated Resolution 2019-06 instead of 2019-07.

**Committee Reports/Action Items: (Information on discussion and action taken at previous meeting(s), future agenda items and upcoming scheduled meeting(s))**

**Code & Ordinance:** M. Rice stated topic was possession of vaping materials and other synthetic forms of marijuana. Chief Duran stated there were no ordinances for those under 18 years of age. State statutes are in place. He will check into what other communities are doing.

**Eagle Recreation Department:** G. Scheff stated the Winter-Spring Guide is out. Registration is now open.

**Fire & Building:** No update

**Discussion regarding update on fire consolidation meeting:** Numbers are conceptual. Each will go back to their municipal boards for approval. The numbers are based on G. Hein's suggestion to split the savings equally. R. Spurrell suggests the potential savings amount figure to be \$1.2 million divided over 10 yrs equally. After 10 yrs, go with straight formula. Consensus is to move forward in the process.

**Library:** M. Rice recognizes the Library ran 20 programs in November. Appreciation stated for how the Library is being run.

**Nature Trail:** No update.

**Personnel & Finance:** R. Spurrell stated this was handled in close session to discuss employee raises.

**Police & Licensing:** G. Scheff stated this was handled in close session to discuss the Police Chief evaluation. Evaluation has been submitted to the Clerk for filing.

**Public Works & Property:** G. Scheff stated this was handled in close session to discuss S. Deegan's evaluation. Evaluation has been submitted to the Clerk for filing.

**Adjournment:** Motion to adjourn made by G. Scheff. Seconded by G. Hein. Motion carried unanimously. Meeting adjourned at 7:52pm.